



# TE POUHERE TAONGA HERITAGE NEW ZEALAND HERITAGE NEW ZEALAND POUHERE TAONGA

PŪRONGO Ā TAU  
ANNUAL REPORT FOR THE YEAR ENDED 30 JUNE 2020



### Heritage New Zealand Pouhere Taonga actively works in partnership with others.

There are the agencies and organisations that directly contribute toward the best heritage outcomes alongside us. Of particular note are Historic Places Aotearoa and their members, the New Zealand Archaeological Association whose members deliver to the regulations associated with archaeology, the International Council on Monument and Sites New Zealand Chapter (ICOMOS NZ) which sets heritage and historical standards, and the many individuals representing local government across New Zealand.

There are the teams of volunteers throughout the country who assist in the management and delivery of services to our heritage properties and in the care and conservation of our collections.

There are the many individuals who offer personal financial support to the endeavours of the organisation through generous gifts and bequests and through their membership. There are too many to acknowledge individually; we thank them all warmly and sincerely for their support.

**Cover:** Hanging staircase at Old Government Buildings, Wellington.

IMAGE: GRANT SHEEHAN FOR HERITAGE NEW ZEALAND POUHERE TAONGA

**Cover kōwhaiwhai pattern:** The design embodies elements that reference our wāhi tīpuna and, importantly, the wairua or spiritual dimension that resides in and emanates from these places. The construct is based on the whenua kōwhaiwhai pattern that is part of our logo. Here, they are repositioned and elaborated into taniwha entities that for many tribes carry the rich kōrero of place but are also active cultural messengers to our contemporary communities.

ARTIST: DEAN WHITING

# HERITAGE NEW ZEALAND POUHERE TAONGA

## ANNUAL REPORT PŪRONGO Ā TAU 2020

REPORT OF THE CHAIRS OF THE HERITAGE NEW ZEALAND POUHERE TAONGA BOARD AND MĀORI HERITAGE COUNCIL	2
STATEMENT OF GOVERNANCE	4
ORGANISATIONAL HEALTH AND CAPABILITY	6
STATEMENT OF RESPONSIBILITY	9
STATEMENT OF SERVICE PERFORMANCE	10
HERITAGE NEW ZEALAND POUHERE TAONGA STRATEGIC FRAMEWORK	12
HERITAGE NEW ZEALAND POUHERE TAONGA KEY PRIORITY OUTPUTS 2019-2020	14
Priority: All New Zealanders can access and participate in cultural experiences	14
Priority: The cultural sector is supported and growing sustainably	18
Priority: New Zealanders share a distinct and inclusive identity and value our history and traditions	24
FINANCIAL INFORMATION	27
INDEPENDENT AUDITOR'S REPORT	50
HERITAGE NEW ZEALAND POUHERE TAONGA PROPERTY PORTFOLIO	54



# TE PŪRONGO O NGĀ TIAMANA O TE POUHERE TAONGA HERITAGE NEW ZEALAND ME TE KAUNIHERA MĀORI O TE POUHERE TAONGA

## Whakapūpūngia ō māmuka kia kore ai e whati Bundle up your māmuka sticks so they won't snap

**KIA TAE KI NGĀ WĀ O TE UAU, O TE TAUMAHA**, ka puea ake tēnei mea te kaha, te pakari, te kakama, me te ora o tētahi whakahaere. I roto i tēnei tau ka hipa ake nei, kua whakamātauria Te Pouhere Taonga Heritage New Zealand e ngā whakatara ohore o te mate urutā o Covid-19, he rite tonu ki te ao katoa. Ka nui te hari o te ngākau i te kitenga ake i te tukunga tonutanga o ngā mahi taketake me ngā ratonga o Te Pouhere Taonga Heritage New Zealand e āna kaimahi pono, ngaio hoki, ahakoa ngā wiki o ngā katinga ā-motu, ā-rohe me ngā katinga tari.

Nā tēnei ohoreretanga ā-ao i hua ake he wā hei whiriwhiri whakaaro mō te ao kei mua i te ao taonga tuku iho, me te tāpiri mai o te whakaaro, he tino pai ngā matapae hou i ara ake. He mea tino nui te whakatairanga taonga, te whakamārama, te torotoro, te haere kia kite, kia awhi i ngā whāinga wāhi i roto i te 'ao hou', e taea ai e ngā tāngata katoa o Aotearoa te urutomo, te whai wāhi hoki ki ā rātou taonga ā-iwi. E ū ana Te Pouhere Taonga Heritage New Zealand ki te tautoko ki te whakawhanake i te rāngai ahurea, kia pupuru tahi hoki ngā tāngata o Aotearoa i tētahi tuakiri motuhake, hao i te katoa, kia kaingākau hoki ki ō tātou tātai kōrero, me ā tātou tikanga tuku iho. He maha ngā āhuatanga hira o te tau hei tautoko i tēnei kaupapa.

I roto i ngā taonga tuku iho Māori, i whakaungia ngā Māra Kōhatu o Ōtuataua hei wāhi tuku iho Kāwai 1, waihoki, ko te whakawhānuitanga o ngā taupā o ōna whenua i whakaingoa i te Rārangi Kōrero/New Zealand Heritage List i ngā wiki whakamutunga o Pēpuere/Hui-tanguru tētahi mea hira. I uru ki roto i te aromatawai hou ko te whiriwhiringa o te hira ā-wairua, ā-ahurea, ā-taonga tuku iho, tae atu ki ngā āhuatanga tātai kōrero, hanga taonga, me ētahi atu āhuatanga, - ko ēnei mea katoa i whakaranea i te hōhonutanga me te hiranga o te wāhi nei.

I te ao whānui, ka nui te hari o Te Pouhere Taonga Heritage New Zealand kia tautokona ā-wairuatia e te National Trust o Ingarangi, o Wēra me te Airana ki te Raki, mō te whakahokinga o ngā whakairo o Hinemihi ki te wā kāinga ki Aotearoa, arā, he hohoko tēnei mō ētahi whakairo hou. Hei whakaahua tēnei mō ngā mahi hihiri o te rōpū mai rā anō kia whakahokia

ēnei whakairo ki a Ngāti Hinemihi, nō ngā tau i muri mai i 1890 i wehe atu ai i Aotearoa.

Ko ētahi atu mahi he whakatairanga, he whai wāhanga hoki ki Mahuru Māori me ngā mahi whakanui i Te Wiki o Te Reo Māori. E ū ana Te Pouhere Taonga Heritage New Zealand ki te whakaoranga o te reo Māori, e ai rā hoki ki tana kirimana mahi tahi ki Te Taura Whiri i te Reo Māori, i waitohutia rā i te tau 2018. I te marama o Oketopa/Whiringa ā-nuku, i mahi tahi Te Pouhere Taonga Heritage New Zealand me Ngāti Hikairo ki Tongariro, me ētahi atu o ngā tāngata o Ngāti Tūwharetoa ki te whakamaumahara i te huringa tau 150 o te pakanga whakamutunga o ngā pakanga o Aotearoa, i Te Pōrerere.

He maha ngā tutukitanga pai i roto i te kāpuinga whare, whenua o Te Pouhere Taonga Heritage New Zealand 44 te maha, mō ngā tāngata katoa o Aotearoa. Ko te mea hira pea ko te hoko a te Kāwanatanga i te Whare o Kate Sheppard i Ōtautahi hei whakahaere, hei whakatuwhera mā te hinonga ki te marea hei wāhi taonga hāereerenga, hei pūtahi mātauranga hoki. I whakaotingia ētahi mahi whakapakari whare, whakapakari pūnaha mō te rū o roto i te whare karakia o Old St Paul's i Pōneke, kotahi tau hoki tōna katinga mō ēnei mahi. I haere hoki ētahi mahi whakaora i Ngā Whare Kāwanatanga o Mua i Pōneke, tae atu ki te mahi whakaora katoa i tōna karaka ahurei, he mea waihanga i ngā tau o waenga i te ngahuru tau 1870. I wātea kore-utu noa hoki ngā whare whai kaimahi ki te iwi whānui i te Rā o Waitangi.

Mō te taha ki te taha mātai whaipara, nā ngā keringa huke wāhi tawhito me ngā kitenga i hua ake i te Whanga o Mangahawea i Te Pēwhairangi, i hira ake ai te ingoa o tēnei takiwā hei wāhi i noho tūturutia, i mahia hoki he māra, mai i te rau tau 14. Nā ēnei mahi ka kitea ake te piringa me te mahi tahi a Te Pouhere Taonga Heritage New Zealand, ki ngā iwi, ki ngā hapū, me ngā rōpū hapori.

He koanga ngākau te mahi tahi me te Poari o Pouhere Taonga Heritage New Zealand, ngā mema o te Kaunihera Māori o Te Pouhere Taonga, ngā kaimahi, me te hunga tiaki taonga tuku iho huri noa i te motu, kia kaha ake ai te māranga o ngā tāngata o Aotearoa ki tō rātou tūrangawaewae, ki tō rātou tuakiri, otirā ki tō rātou whenua tūturu. ■

# REPORT OF THE CHAIRS OF THE HERITAGE NEW ZEALAND POUHERE TAONGA BOARD AND MĀORI HERITAGE COUNCIL

**THE STRENGTH, RESILIENCE,** adaptability and health of an organisation is often tested during times of adversity. This past year Heritage New Zealand Pouhere Taonga, along with the country and the rest of the world, has faced an unforeseen challenge in the Covid-19 pandemic. It is incredibly heartening to see that, during the weeks of lockdown and office closures, the core functions and services of Heritage New Zealand Pouhere Taonga continued to be delivered so well by dedicated and professional staff.

The worldwide health crisis has also given the organisation time to think about a reset of heritage for the future, and there is exciting progress being made in this space. Heritage recognition, interpretation, visitation, experiences and embracing opportunities within the 'new norm' is crucial so all New Zealanders can continue to access and participate in cultural experiences. Heritage New Zealand Pouhere Taonga is committed to supporting and growing the cultural sector and ensuring New Zealanders share a distinct and inclusive identity and value our history and traditions. There are many highlights this past year that support this kaupapa.

In Māori heritage, confirmation of Ōtuataua Stonefields as a Category 1 historic place and extending the boundaries of the land recognised on the New Zealand Heritage List/Rārangi Kōrero in late February was very special. The revised assessment included consideration of spiritual, cultural and traditional significance as well as historical, architectural and other values – all of which added to the depth of knowledge and significance of the area.

Internationally, Heritage New Zealand Pouhere Taonga is delighted with the in-principle support from the National Trust of England, Wales and Northern Ireland to return the Hinemihi carvings home to Aotearoa in exchange for new carvings. This reflects proactive work the organisation has undertaken to return these carvings, last seen in Aotearoa in the 1890s, home to Ngāti Hinemihi.

Other important work included promoting, and taking part in, Mahuru Māori and Te Wiki o te Reo Māori celebrations. Heritage New Zealand Pouhere Taonga is committed to the revitalisation of te reo Māori, reflected in its mahi tahi agreement with Te Taura Whiri i te Reo Māori signed in 2018. In October, Heritage New Zealand Pouhere Taonga worked alongside Ngāti Hikairo ki Tongariro and other members of Ngāti Tūwharetoa to commemorate the 150th anniversary of the last major engagement of the New Zealand Wars at Te Pōrere.

Great achievements continue to be had in the 44-strong property portfolio Heritage New Zealand Pouhere Taonga cares for on behalf of all New Zealanders. Most notable has been the Government's acquisition of Kate Sheppard House in Christchurch for the organisation to manage and open to the public as a heritage destination and educational facility. Extensive seismic strengthening and systems upgrading work was also completed at Old St Paul's in Wellington following its closure for more than a year. Conservation work also featured at Old Government Buildings in Wellington, including a complete service of the distinctive clock built in the mid-1870s. The public also enjoyed free access to staffed properties again on Waitangi Day.

In archaeology, the continued excavation work and valuable insights learned at Mangahawea Bay in Northland's Bay of Islands has reinforced the site's significance as a place continually settled and gardened from the 14th century. This work highlights the positive working relationships that Heritage New Zealand Pouhere Taonga staff continue to have with iwi, hapū and community groups.

It has been a pleasure and privilege to work alongside the Heritage New Zealand Pouhere Taonga Board and Māori Heritage Council members, staff, and heritage advocates nationwide to ensure New Zealanders have a greater appreciation of their sense of place, identity and nationhood. ■



*Marian L. Hobbs*

**THE HON. MARIAN L. HOBBS**  
Tiamana o te Poari o te Pouhere Taonga  
Chair, Heritage New Zealand  
Pouhere Taonga Board

17 September 2020



*John Clarke*

**TĀ JOHN CLARKE KNZM CNZM**  
Tiamana o te Kaunihera Māori o te  
Pouhere Taonga  
Chair, Māori Heritage Council

Mema o te Poari o te Pouhere Taonga  
Member, Heritage New Zealand  
Pouhere Taonga Board

17 September 2020

# STATEMENT OF GOVERNANCE

## GOVERNANCE FRAMEWORK

Heritage New Zealand Pouhere Taonga is an autonomous Crown Entity under the Crown Entities Act 2004 and its governance framework includes the:

- Heritage New Zealand Pouhere Taonga Act 2014 (HNZPT Act) governance policies adopted by the Board, including terms of reference for Board committees
- Crown Entities Act 2004; and
- Principles, practices and guidelines governing the relationship between the Board and the Māori Heritage Council.

## BOARD OF HERITAGE NEW ZEALAND POUHERE TAONGA AND MĀORI HERITAGE COUNCIL

### 1. Role

The Board is accountable to key stakeholders for establishing the Heritage New Zealand Pouhere Taonga vision and setting strategies to be adopted to promote the identification, protection, preservation and conservation of the historical and cultural heritage of New Zealand. It sets the values to be promoted throughout the organisation. The Board also approves the allocation of resources in accordance with the strategic priorities and carries out duties which, under the HNZPT Act, it cannot delegate to management.

The Māori Heritage Council has specific statutory functions under the HNZPT Act relating to the promotion and conservation of many aspects of Māori heritage. While not the governing body, the Council works very closely in partnership with the Board to ensure the work of Heritage New Zealand Pouhere Taonga aligns strategically with both bodies' responsibilities and priorities.

### 2. Appointment of Board members and composition of Board

The Board is composed of eight Board members appointed by the Minister for Arts, Culture and Heritage. In consultation with the Minister for Māori Development, the Minister must have confidence that three of the eight Board members are qualified for appointment with regard to their knowledge of Te Ao Māori and tikanga Māori.

In addition, the Minister has appointed the Chief Executive of the Ministry for Culture and Heritage as a Special Advisor to the Board. While the Special Advisor is not a member of the Board, they may attend any meetings of the Board or Committee of the Board.

### 3. Appointment of Māori Heritage Council members

The Māori Heritage Council is composed of eight members appointed by the Minister for Arts, Culture and Heritage. Four members must also be appointed to the Board. Four of the members selected after consultation with the Minister for Māori Development, will be Māori and will collectively have the skills, knowledge, or cultural background appropriate to the functions and powers of the Council.

### 4. Board and Māori Heritage Council members' remuneration

This remuneration is set by the Minister consistent with the guidelines set by the State Services Commission and Cabinet Office guidelines.

### 5. Board and Māori Heritage Council meetings and attendance at meetings

The Board's annual programme is set by the Board in conjunction with the Chief Executive of Heritage New Zealand Pouhere Taonga.

This financial year, the Board held seven meetings and the Māori Heritage Council held seven meetings. Seven of these meetings included a shared meeting session of the Board and the Māori Heritage Council. During the nationwide Covid-19 lockdown, one decision was agreed by the Board via Diligent Boards meeting software or email outside of the ordinary meeting schedule, and two decisions by the Māori Heritage Council.

Three decisions relating to archaeological authorities were agreed via Diligent email outside of the ordinary meeting schedule. Of these, three were made by the Māori Heritage Council.

## HNZPT Board meeting attendances

1 July 2019 – 30 June 2020

Board Member	Meetings attended
The Hon. Marian Hobbs	7/7
Tā John Clarke	6/7
Mr Bryce Barnett	5/7
Mr Chris Cochran	7/7
Ms Kim Ngarimu	6/7
Mr David Nicoll	7/7
Mrs Mary Neazor	5/7
The Hon. Sir Pita Sharples	0/7

## HNZPT Māori Heritage Council meeting attendances

1 July 2019 – 30 June 2020

Māori Heritage Council Member	Meetings attended
Tā John Clarke	6/7
Mr Chris Cochran	7/7
Kahurangi Rangimarie Naida Glavish	4/7
Mr Patrick McGarvey	4/7
Ms Liz Mellish	5/7
Ms Kim Ngarimu	6/7
The Hon. Sir Pita Sharples	0/7
Mr Paul White	4/7

## 6. Board committees

The Board has three standing committees: the New Zealand Heritage List/Rārangī Kōrero Committee, the Chief Executive Remuneration Committee, and the Audit and Risk Committee.

All committees have terms of reference, which are reviewed on a regular basis and have been approved by the Board since the HNZPT Act came into effect. The Audit and Risk Committee and the New Zealand Heritage List/Rārangī Kōrero Committee have one external member each who is not a member of the Board or Māori Heritage Council. These members are appointed for the particular skills and experience they bring. All other committees are made up of only Board or Māori Heritage Council members.

The New Zealand Heritage List/Rārangī Kōrero Committee met in person four times and made decisions by email five times, the Audit and Risk Committee three times, and the Property Committee met twice. The Board disestablished the Property Committee with its last meeting being held on 19 February 2020. Matters of property are now included in the work of the Audit and Risk Committee.

The Archaeology Committee is a committee of the Māori Heritage Council and meets as required to consider applications for archaeological authorities involving sites of interest to Māori. During this financial year there have been no authorities for consideration.

## 7. Standards of conduct

The Board has adopted a governance policy that sets out the standards of conduct to be followed by Board members when carrying out their duties. This policy is reviewed annually by the Board.

## 8. Conflicts of interest and disclosure of interests

Each Board and Māori Heritage Council member has made a full disclosure of their interests and this is updated at every meeting. If an interest is declared relating to a paper, the member may be excluded from discussions and decision-making relating to the matter.

## 9. Board members' insurance and indemnity

Insurance has been put into effect for Board members in respect of any act or omission in their capacity as such. ■

# ORGANISATIONAL HEALTH AND CAPABILITY

## GOOD EMPLOYER COMPLIANCE

Heritage New Zealand Pouhere Taonga has comprehensive human resource management policies designed to comply with the principles of being a good employer, and other legislative requirements. Policies are available to staff electronically on the organisation's intranet and hard copies are held at most places of work. Staff and the Public Service Association are given the opportunity to give feedback on any proposed changes to policies.

**THE PRINCIPLE OF** consultation and involvement in policy development is enshrined in specific policies related to decision-making, and roles and responsibilities. One indicator of the effectiveness of human resource policies is turnover, which was 9% in the 2019-2020 financial year compared to 13% in the 2018-2019 financial year.

The key activities of Heritage New Zealand Pouhere Taonga in 2019-2020 against the seven key elements of being a 'good employer' are summarised as follows:

Element	Heritage New Zealand Pouhere Taonga activity
<b>1. Leadership, accountability and culture</b>	<p>The Chief Executive provides leadership and consistent messages by:</p> <ul style="list-style-type: none"> <li>■ providing a weekly email to all staff (prepared by the Acting Chief Executive in his absence)</li> <li>■ addressing all induction forums for new staff</li> <li>■ emphasising key messages at annual staff Rōpū; and</li> <li>■ along with Deputy Chief Executives, actively taking part in staff activities and events, to demonstrate the 'tīma tahi' (one team) principle actively promoted by the organisation.</li> </ul> <p>The Executive Team has collective responsibility for providing strategic leadership and accountability for the organisation's activities.</p> <p>Heritage New Zealand Pouhere Taonga is a bicultural organisation and provides regular training to staff in the areas of tikanga and te reo Māori. This financial year there have been further training courses provided to employees in a number of locations across the country. There have also been visits by staff to local marae. This has resulted in increased confidence and understanding of biculturalism for our employees which is invaluable in their roles. All positions in the organisation also have te reo Māori titles, which are used on business cards and emails. Staff are also encouraged to speak te reo Māori when the opportunity arises.</p>
<b>2. Recruitment, selection and induction</b>	<p>Heritage New Zealand Pouhere Taonga has a robust and transparent recruitment policy and selection process. An interviewee may bring a support person to an interview if desired.</p> <p>During 2018-2019, one induction forum was held for new staff. A further programme planned for March 2020 had to be postponed because of the Covid-19 lockdown. These two-day programmes are part of the standard longer-term induction process to provide a clear understanding of the organisation's vision, work and culture. The induction programme is updated and reviewed after each forum and feedback is sought from participants.</p>
<b>3. Employee development, promotion and exit</b>	<p>During 2019-2020, training and development opportunities were offered to all staff and identified in the staff member's annual performance plan. A Learning Needs Analysis has been developed for the organisation and has identified key areas of focus in training and development for the future.</p> <p>A learning capability/career development framework for the organisation is being designed to develop business function capabilities. Archaeology, Legal and Property staff are the pilot groups.</p> <p>Temporary acting roles to provide cover for vacancies or periods of leave are also provided to enable staff development.</p> <p>Rōpū hui are held annually for staff working in professional disciplines such as planning and listing.</p> <p>Many staff attend conferences and workshops relating to their professional discipline to keep up to date with current practice and to network with stakeholders. Online learning has become more prevalent.</p> <p>An exit interview is offered to all resigning staff and the results are shared with the Chief Executive and action taken where necessary. There has been no particular trend this year.</p>



Element	Heritage New Zealand Pouhere Taonga activity
<b>4. Flexibility and work design</b>	<p>While balancing the needs of the organisation's multi-disciplinary approach to our work requires the availability of staff during core office hours, part-time and flexible options are considered.</p> <p>The number of staff with flexible working conditions as part of their employment has increased post-lockdown. Indications are that these new arrangements are working well for both the staff and the organisation.</p> <p>Heritage New Zealand Pouhere Taonga regularly reviews all position descriptions to ensure they accurately reflect the requirements of the role.</p>
<b>5. Remuneration, recognition and conditions</b>	<p>Annual performance reviews are undertaken for all staff, which feed into an annual remuneration review.</p> <p>A Chief Executive staff reward scheme enables staff and managers to nominate their colleagues for the recognition of outstanding or exceptional work at all levels within the organisation.</p> <p>All permanent staff and their families are offered free membership to Heritage New Zealand Pouhere Taonga, which provides them with a quarterly magazine, free access to our properties, and reciprocal visiting rights to a number of international heritage organisations.</p>
<b>6. Harassment and bullying prevention</b>	<p>Heritage New Zealand Pouhere Taonga has a zero tolerance of bullying, and action is taken promptly in accordance with the Prevention of Harassment, Bullying and Discrimination policy to mediate and address issues at the time they arise.</p>
<b>7. Safe and healthy environment</b>	<p>Heritage New Zealand Pouhere Taonga is totally committed to ensuring the health and safety of all staff, volunteers and visitors.</p> <p>During the Covid-19 lockdown the Emergency Management Team met regularly and provided clear instructions and information to staff in accordance with government policy.</p> <p>Managers kept in regular contact with their staff by using Zoom and phone calls.</p> <p>Workplaces were managed as required by the Covid-19 guidelines at the different levels and continue to do so.</p> <p>All teams are required to have health and safety as an agenda item at their team meetings to ensure issues are identified, addressed and resolved.</p> <p>Heritage New Zealand Pouhere Taonga operates a Health and Safety Committee comprising staff from various parts of the organisation. The committee meets regularly during the year to promote safety ideas and activities.</p> <p>A sub-committee has also been set-up to focus on wellbeing. This has been particularly helpful with the committee providing lots of information to staff during the lockdown on the resources available etc. It was well-received.</p> <p>Health and safety manuals have been written and introduced to be used for our workplaces and unstaffed properties. The manuals provide clear information, guidance and direction for compliance with the requirements of the Health and Safety at Work Act 2015. It also ensures consistency in dealing with health and safety matters.</p> <p>Management remains a priority in this crucial part of our organisation's responsibilities. Health and safety information is provided at all Board meetings.</p> <p>A log of updated emergency contacts is held for all staff.</p> <p>A safe work environment is promoted through providing staff with:</p> <ul style="list-style-type: none"> <li>■ Reimbursement for flu vaccinations</li> <li>■ A Wellbeing Allowance</li> <li>■ Workplace assessments as required</li> <li>■ Civil defence and first aid equipment at all sites</li> <li>■ First aid training to any staff member who wishes to obtain a first aid certificate</li> <li>■ Site safe training to staff who require it for their roles</li> <li>■ Hazard/risk management training for managers and property leads</li> <li>■ An employee assistance programme provided by Vitae Ltd accessed by 11% of staff in 2019-2020; and</li> <li>■ Recording accidents and near misses onto an Accident Register, and implementing the lessons learned.</li> </ul>

## EQUAL EMPLOYMENT OPPORTUNITIES

Equal Employment Opportunity (EEO) principles and processes are part of mainstream management practices in Heritage New Zealand Pouhere Taonga. These are supported through human resources policies that are designed to ensure that non-discriminatory approaches and procedures are observed.

Heritage New Zealand Pouhere Taonga maintains a diverse workforce made up of a wide range of people representing different age groups and ethnicity. As at 30 June 2020, there were 135 full-time equivalent staff members. The average length of service in the organisation is six years, 11 months (2018: seven years, three months). A voluntary EEO survey of staff in June 2020, which had a 71% response rate, showed the following:

<b>Age</b>	<30	11%
	30-50	37%
	>50	47%
	Undisclosed	5%
<b>Ethnicity</b> This year employees were given the option of selecting multiple ethnicities to give a true reflection of the workforce	Māori	13%
	European	13%
	New Zealand European	70%
	Pacific Island	3%
	Asian	2%
	Other	7%
<b>Gender</b>	Male	26%
	Female	72%
	Other	1%
<b>Disability</b>	Yes	11%
	No	88%
	Prefer not to say	1%

## VOLUNTEERS TO HERITAGE NEW ZEALAND POUHERE TAONGA

In 2019-2020, Heritage New Zealand Pouhere Taonga had 1,148 volunteers who provided approximately 11,132 volunteer hours. These figures are lower than previous years, but the Old St Paul's and Fyffe House properties were both closed. We are grateful for the immense contribution of our volunteers. Without their assistance we would be challenged to achieve the outcomes our supporters expect. There were also 19 student placements who provided a further 107 hours.

The Heritage New Zealand Pouhere Taonga Regional and Area offices work closely with local volunteer heritage organisations, including Historic Places Aotearoa and other groups whose members may have previously belonged to New Zealand Historic Places Trust Branch Committees, to deliver positive heritage outcomes. ■



Left: Chief Executive Andrew Coleman; centre: Tā John Clarke; right: Hon. Marian Hobbs. IMAGE: MIKE HEYDON FOR HERITAGE NEW ZEALAND POUHERE TAONGA

## STATEMENT OF RESPONSIBILITY

For the year ended 30 June 2020

**IN TERMS OF** the Crown Entities Act 2004, the Board of Heritage New Zealand Pouhere Taonga is responsible for the preparation of the Heritage New Zealand Pouhere Taonga financial statements and Statement of Service Performance and for the judgements made in them.

The Board of Heritage New Zealand Pouhere Taonga has the responsibility for establishing, and has established, a system of internal control to provide reasonable assurance as to the integrity and reliability of financial reporting.

The Board of Heritage New Zealand Pouhere Taonga has provided all end-of-year performance information as requested under section 19A of the Public Finance Act 1989.

In the Board's opinion, these financial statements and Statement of Service Performance fairly reflect the financial position and operations of Heritage New Zealand Pouhere Taonga for the year ended 30 June 2020. ■

**THE HON. MARIAN L HOBBS**

Heritage New Zealand Pouhere Taonga Board Member

26 September 2020

**TĀ JOHN CLARKE KNZM CNZM**

Heritage New Zealand Pouhere Taonga Board Member

26 September 2020



## TAUĀKĪ O NGĀ MAHI I TUTUKI

Mō te tau i mutu ake i te 30 Hune 2020

**AHAKOA HE TAUAWHIAWHI KATOA NGĀ MAHI KATOA A TE POUHERE TAONGA HERITAGE NEW ZEALAND**, ka matapaki te Tauākī o ngā Mahi i Tutuki i ngā mahi o 2019-2020 i raro i ngā Whāinga Matua mō te Anga Rautaki Toi, Ahurea, Taonga Tuku Iho e toru mō 'Te Matapopore ki a Tātou hei Whenua':

1. Ka taea e ngā tāngata katoa o Aotearoa te urutomo, te whai wāhi hoki ki ngā mahi ahurea
2. Kua oti te rāngai ahurea te tautoko, he toitū te tupu
3. Kua uru ngā tāngata katoa o Aotearoa ki tētahi tuakiri motuhake, pōwhiri i te katoa, ā, e manako ana hoki i ō tātou tātai kōrero, taonga tuku iho hoki.

Tā te ripanga e whai ake nei he tāpae i ēnei ki roto i te horopaki o ngā whāinga matua a te Kāwanatanga, me te kaupapa, te putanga matua, ngā whāinga matua rautaki me te arotahi ki ngā taonga tuku iho, a Te Pouhere Taonga Heritage New Zealand. ■





Māngungu Mission, Hokianga. IMAGE: GRANT SHEEHAN FOR HERITAGE NEW ZEALAND POUHERE TAONGA

## STATEMENT OF SERVICE PERFORMANCE

For the year ended 30 June 2020

**WHILE ALL HERITAGE NEW ZEALAND POUHERE TAONGA WORK IS INTERRELATED,** the Statement of Service Performance discusses the 2019-2020 outputs under the three Arts, Culture and Heritage Sector Strategic Framework Priorities for 'Valuing Who We Are as a Country':

1. All New Zealanders can access and participate in cultural experiences
2. The cultural sector is supported and growing sustainably
3. New Zealanders share a distinct and inclusive identity and value our history and traditions.

The following table places these in the context of government priorities, and the purpose, primary outcome, strategic priorities and heritage focus of Heritage New Zealand Pouhere Taonga. ■

## POUHERE TAONGA ANGA RAUTAKI

### NGĀ WHĀINGA MATUA A TE KĀWANATANGA:

He ōhanga pakari te tupu, he ōhanga mahi mō tātou katoa.

He whakapiki i te toiora o ngā tāngata o Aotearoa me ō rātou whānau.

He whai kia tū rangatira katoa a Aotearoa.

Ngā Rawa  
Pāpori

Ngā Rawa  
Tangata

Ngā Rawa  
Taiao

Ngā Rawa Pūtea,  
Kikokiko hoki

### TE RĀNGAI TOI, AHUREA, TAONGA TUKU IHO HOKI – NGĀ WHĀINGA MATUA MŌ TE ANGA RAUTAKI Ā-RĀNGAI:

#### TE MATAPOPORE KI A TĀTOU HEI WHENUA MOTUHAKE

1. Ka taea e ngā tāngata katoa o Aotearoa te urutomo, te whai wāhi hoki ki ngā mahi ahurea

- He whakawhānui i te toronga ki ngā hāpori matahuhua
- He hora whāinga wāhi nui atu mō te tamariki me te taiohi, otirā mō ērā mai i ngā ao rawakore, kia tino pērā

2. Kua oti te rāngai ahurea te tautoko, he toitū te tupu

- He whakarahi i te takoha o tō hinonga ki te whanaketanga ohanga
- He tautoko i te toitū o te ara mahi mō te tangata

3. Kua uru ngā tāngata katoa o Aotearoa ki tētahi tuakiri motuhake, pōwhiri i te katoa, ā, e manako ana hoki i ō tātou tātai kōrero, taonga tuku iho hoki

- He whakapiki i ngā whāinga a te Kāwanatanga ki te whakaora i te reo Māori, e ai ki ngā whakaritenga o te Maihi Karauna
- He mahi tahi me Te Manatū Taonga kia whai wāhi ki ngā whakamaumaharatanga nunui ā-motu

### TE POUHERE TAONGA HERITAGE NEW ZEALAND:

#### TE WHĀINGA O TE WHAKAHAERE:

Tairangahia a tua whakarere;  
Tātakihia ngā reanga o āmuri ake nei

#### TE HUAPUTA MATUA:

Kua piki ake te mārāma o ngā tāngata o Aotearoa ki te wāhi e noho nei rātou, ki tō rātou tuakiri, mana whenua motuhake hoki.

#### NGĀ WHAKAAROTAU RAUTAKI:

- Kia whakatairangatia ngā wāhi tuku iho mātāmua
- He mahi tahi me ngā iwi, ngā rangatira, ngā mema, ngā tūao, ngā mana ā-takiwā me ngā hāpori ki te penapena taonga
- Te whakatairanga i te kitenga o *Tapuwae* hei rokiroki i ngā taonga tuku iho a te Māori
- He ako, he tohutohu, he whakarite tikanga hei penapena taonga
- He whakawhanake tonu i tētahi whakahaere tika mō te ao hou, whakahaere auaha, whai take hoki

Ngā Rawa  
Pāpori

Ngā Rawa  
Tangata

Ngā Rawa  
Taiao

Ngā Rawa Pūtea,  
Kikokiko hoki

#### TE AROTAHI KI NGĀ TAONGA TUKU IHO:

##### MĀTAURANGA

Ka taea e te tangata te uru, te whakaranea hoki i te pātaka mōhiotanga, mātauranga, pūrākau hoki mō ngā wāhi tuku iho hira o Aotearoa

##### PENAPENA TAONGA

Ka penapenatia ngā wāhi tuku iho hira o Aotearoa kia eke ki ngā paerewa, mō ngā rā kei te tū mai

##### HONONGA

E tū rangatira ana ngā tangata katoa o Aotearoa, me tā rātou manako i tō rātou tuakiri ā-ahurea, ā-whenua hoki

#### TE KAHA:

##### Ā TĀTOU TĀNGATA

Mātanga Ngākau hihiri Ngākau whakaute Whakaaronui

##### Ō TĀTOU PŪNAHA

He Whakaritenga Haratau Hou tonu

## HERITAGE NEW ZEALAND POUHERE TAONGA STRATEGIC FRAMEWORK

### GOVERNMENT PRIORITIES:

An economy that is growing and working for all of us.

Improving the wellbeing of New Zealanders and their families.

Making New Zealand proud.

**Social  
Capital**

**Human  
Capital**

**Natural  
Capital**

**Financial/  
Physical Capital**

### ARTS CULTURE & HERITAGE SECTOR – SECTOR STRATEGIC FRAMEWORK PRIORITIES:

#### VALUING WHO WE ARE AS A COUNTRY

#### 1. All New Zealanders can access and participate in cultural experiences

- Expanding reach into diverse communities
- Providing more opportunities for children and youth, and especially those from lower socio-economic backgrounds

#### 2. The cultural sector is supported and growing sustainably

- Maximising your entity's contribution to economic growth
- Supporting career sustainability

#### 3. New Zealanders share a distinct and inclusive identity and value our history and traditions

- Contributing toward achieving the Government's goals to revitalise Māori language as set out in the Maihi Karauna
- Working with the Ministry for Culture and Heritage to participate in nationally significant commemorations

### HERITAGE NEW ZEALAND POUHERE TAONGA:

#### ORGANISATIONAL PURPOSE:

Tairangahia a tua whakarehe; Tātakihia ngā reanga o āmuri ake nei  
Honouring the past; inspiring our future

#### PRIMARY OUTCOME:

New Zealanders have a greater appreciation of their sense of place, identity and nationhood

#### STRATEGIC PRIORITIES:

- Promoting significant heritage places
- Collaborating with iwi, owners, members, volunteers, local authorities and communities to conserve heritage
- Promoting the vision of *Tapuwae* to conserve Māori heritage
- Educating, advising and regulating to conserve heritage
- Continuing to develop a modern, innovative and effective organisation

**Social  
Capital**

**Human  
Capital**

**Natural  
Capital**

**Financial/  
Physical Capital**

#### HERITAGE FOCUS:

#### MĀTAURANGA/KNOWLEDGE

People access and contribute to knowledge, information and stories of New Zealand's important heritage places

#### PENAPENA TAONGA/ CONSERVATION

New Zealand's important heritage places are conserved to appropriate standards for the future

#### HONONGA/ENGAGEMENT

New Zealanders are proud of and value their cultural and national identity

#### CAPABILITY:

##### OUR PEOPLE

Expert Motivated Respectful Innovative

##### OUR SYSTEMS

Fit for purpose Modern

## KEY PRIORITY OUTPUTS 2019-2020

### PRIORITY: ALL NEW ZEALANDERS CAN ACCESS AND PARTICIPATE IN CULTURAL EXPERIENCES

Key cultural sector objectives under this priority include:

- Expanding reach into diverse communities
- Providing more opportunities for children and youth, and especially those from lower socio-economic groups.

**THIS YEAR WE** sought to improve our reporting on how accessible heritage experiences are to New Zealanders, seeking to introduce disaggregated data on visitors to our properties. As we explain below, this was not possible because of the Covid-19 outbreak. Nonetheless, the available data provides compelling evidence of New Zealanders' strong interest in engaging with heritage places and activities more generally – and despite the unavoidable Covid-19 related setbacks this year, we remain strongly committed to creating a fuller data picture of our reach into diverse communities in future reporting.

#### Indicator 1: Increase in visitor numbers at Heritage New Zealand Pouhere Taonga staffed properties

Before the outbreak of Covid-19, visitor numbers to our staff properties were on track to at least meet the 235,000 target, roughly following the trajectory of both the 2016-2017 and 2017-2018 financial years – despite two properties being closed for a substantive part of the year for seismic strengthening.

However, in March 2020 we closed all our properties to the public (with the exception of Ophir Post Office, which remained open for part of each working day to provide essential postal services). Final visitor numbers fell short of the target because of property closures (for around two months), restrictions on public gatherings and international travel, and community concerns about visiting public spaces.

Toward the end of the financial year – when New Zealand was at alert level 1 and our properties reopened – we experienced increased visitor numbers. It remains unclear, however, whether these increases will be sustained, and whether they will fully make up for the loss of international tourism in the longer term.

To address the decline in visitor numbers, Heritage New Zealand Pouhere Taonga began work on a marketing campaign to encourage more New Zealanders to visit our properties. This remains a work in progress.

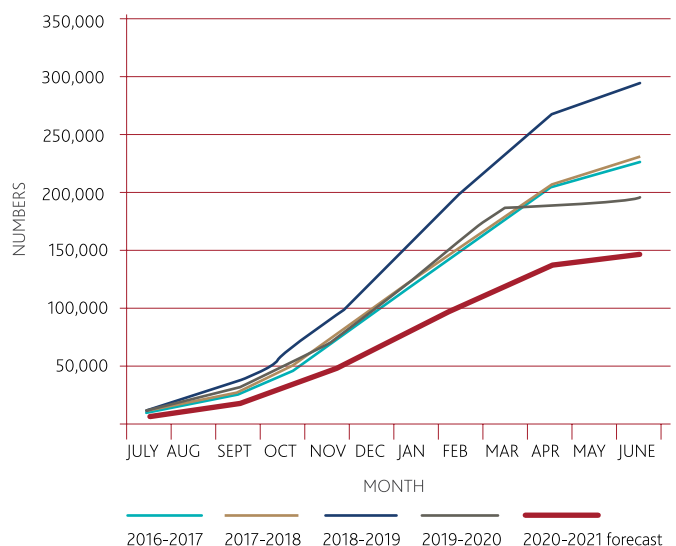
#### Indicator 2: Museums Aotearoa survey respondents who rate the quality of their visit to Heritage New Zealand Pouhere Taonga staffed properties as satisfied or 'higher'

The Covid-19 pandemic also impacted our work setting baselines for the number of visitors who are satisfied by their visit to our properties, their age, gender and nationality.

We had planned to establish these baselines using the highly respected annual Museums Aotearoa visitor survey, generally conducted in February and March each year. Museums Aotearoa has run this visitor research survey for over a decade, setting industry benchmarks by compiling a database of individual surveys from around 100 New Zealand museums, galleries and heritage properties.

The outbreak of Covid-19 affected visitor numbers to our properties when the Museums Aotearoa survey was conducted in late February, and plans to conduct the survey in May at Old St Paul's, Wellington,<sup>1</sup> had to be abandoned altogether. While we received some useful data,

Graph 1: Cumulative visitor numbers (staffed properties)



<sup>1</sup> Closed for strengthening and upgrading, it had been anticipated that Old St Paul's, Wellington, would reopen towards the end of the 2019-2020 financial year but Covid-19 meant this was not possible.





As the photograph (right) shows, this year we introduced branded apparel for staff, including at Heritage New Zealand Pouhere Taonga properties and events, and for Board and Māori Heritage Council members. The apparel features a design element (above), created in 2019 by Dean Whiting, Director Kaiwhakahaere Tautiaki Taonga and Kaupapa Māori, Heritage New Zealand Pouhere Taonga. The design embodies elements that reference our wāhi tūpuna and the wairua that both reside in and emanate from these places. The apparel also includes the Heritage New Zealand Pouhere Taonga logo, originally created in 1955 by artist E. Mervyn Taylor and later updated.

IMAGE: ARINI POUTU, HERITAGE NEW ZEALAND POUHERE TAONGA.



visitor numbers were not sufficient to set benchmarks. We intend to work with Museums Aotearoa to re-run the survey in 2020-2021, assuming Covid-19 alert levels permit. In the event New Zealand's borders remain closed to international visitors, we will consider developing benchmarks for New Zealand visitors only – with a view to developing more comprehensive benchmarks taking account of international tourism at a later date.

### Indicator 3: Heritage New Zealand Pouhere Taonga partners with others on heritage engagement initiatives

Heritage New Zealand Pouhere Taonga was again strongly focused on partnering with others on heritage engagement initiatives, although towards the end of the financial year these efforts were also adversely affected by Covid-19.

Highlights included: the commemoration of the 150<sup>th</sup> anniversary of one of the largest major engagements of the New Zealand Wars at Te Pōrere; Tūhono Kerikeri; and the Hokitika Port, Commercial and Government Centre joining Tohu Whenua – as described below.

On 4-5 October 2019, Ngāti Tūwharetoa and Heritage New Zealand Pouhere Taonga came together on the 150<sup>th</sup> anniversary of the battle at Te Pōrere in a commemoration that honoured tūpuna and the colonial Government's failure to capture prominent Māori leader Te Kooti Arikirangi Te Turuki. At dawn, a pou whakairo was unveiled at the site, carved by Hayz Isherwood of Ngāti Hikairo ki Tongariro. In advance of the 150<sup>th</sup> commemorations, Heritage New Zealand Pouhere Taonga partnered with Ngāti Hikairo ki Tongariro hapū and the Department of Conservation to manage vegetation, upgrade tracks, refresh signage and repair fencing. The anniversary was further memorialised by a commemoration booklet created by Ngāti Tūwharetoa researchers, gathering together stories and taonga related to Te Pōrere.

Tūhono Kerikeri was a bicentennial programme of events celebrating 200 years since the signing of the Deed of Sale that enabled the establishment of Kerikeri Mission Station and Kerikeri township. Intended to run from 27 October 2019 to 26 April 2020, the final events were cancelled as a result of the Covid-19 outbreak. However,

this did not prevent a range of highly successful and well-attended events in the initial stages of celebrations, beginning with an impressive dawn blessing and opening ceremony.

In February 2020, Hokitika joined Tohu Whenua, recognising it as one of New Zealand's most treasured heritage places, alongside other Tohu Whenua on the West Coast and in Northland and Otago. Tohu Whenua connects this country's most significant places together to provide quality visitor experiences. It is a joint partnership between Heritage New Zealand Pouhere Taonga, the Ministry for Culture and Heritage and the Department of Conservation. Together, we selected Hokitika for Tohu Whenua because of its rich heritage and kōrero associated with its natural taonga: pounamu and gold. Today, Tohu Whenua status is itself expected to attract visitors to Hokitika, ultimately contributing to the region's economic and cultural prosperity.

### Indicator 4: Heritage New Zealand Pouhere Taonga holds or contributes to events to enhance engagement with heritage

Our strong emphasis on community/hapori resulted in strong and effective engagement. This meant that we had already exceeded our target number of events before restrictions on community gatherings were imposed. Highlights included:

- The annual 12 February commemoration of the signing of the Treaty of Waitangi at Māngungu Mission
- The University of Otago's 150 years celebration in 2019, with our engagement involving heritage tours around the campus and delivering conference papers
- An event to mark the listing of, and conservation work on, Pāpāwai Marae.
- Contributing to the New Zealand Wine Growers Association bicentennial celebrations of wine growing in New Zealand, the first grapes in New Zealand having been planted in 1819 at the Kerikeri Mission Station, an iconic Heritage New Zealand Pouhere Taonga property.



Our award-winning magazine won another Pride in Print award for the Autumn 2019 issue (pictured).

### Indicator 5: Increase in engagement in Heritage New Zealand Pouhere Taonga digital and hard copy content

Heritage New Zealand Pouhere Taonga shares information about our important heritage places widely, both nationally and internationally. We promote heritage stories using: our quarterly magazine *Heritage New Zealand*; our newsletter *Heritage Quarterly*; our monthly e-newsletter *Heritage This Month*; media features and releases; our website; and social media platforms.

In June this year we also introduced an online members' club as an additional benefit of membership. Via an email message, the club offers special member-only videos, podcasts and heritage itineraries. The first edition included a behind-the-scenes look at the strengthening and restoration work on Old St Paul's, Wellington, and special access to the Heritage New Zealand Pouhere Taonga wallpaper collection. Early indications are that the club will be very popular.

Our magazine *Heritage New Zealand* is already a membership favourite with broad appeal, bringing to life the stories of people and their places. We were especially proud to deliver our Winter edition

shortly after the Covid-19 lockdown – to its usual award-winning standards – at a time when other trusted print publications were withdrawn from the market. Most of the content of the edition was prepared before lockdown, but our print deadlines enabled us to insert editorial on the enduring importance of heritage at a time of crisis and uncertainty. Appropriately, the cover featured the restoration of the recently listed Category 1 historic place, Pūtiki Church, Whanganui,<sup>2</sup> under the tagline 'Community Care'.

This year we set new baselines to measure public engagement with our expanding online presence. Demand for information on our website remained strong though, unsurprisingly, declined during the Covid-19 lockdown when access to heritage places was severely restricted. However, the increasing interest in active engagement with Heritage New Zealand Pouhere Taonga was demonstrated by our large and rising number of Facebook followers now incorporated in our reporting measures with a baseline of 8,523.

2 St Paul's Memorial Church, Pūtiki, Whanganui.  
(Notes for page 17)

3 Thirty-nine properties open to the public (two closed for upgrade work) before the Covid-19 lockdown.

4 Affected by Covid-19: closure of properties, restrictions on social gatherings, and border restrictions.

5 In the three financial years for which results are provided in the table, Heritage New Zealand Pouhere Taonga used a paper-based survey method to record visitor satisfaction. A subsequent review of these results found that they were not statistically robust, and in 2019-20 we sought to develop a new baseline using the highly regarded Museums Aotearoa survey.

6 Covid-19 affected the Museums Aotearoa survey; insufficient surveys being completed to set baselines. However, the data we received (albeit incomplete and not statistically robust) suggests visitor satisfaction sits at around 96%. Covid-19 permitting, we plan to participate in the Museums Aotearoa survey again in the 2020-21 financial year.

7 As noted in the footnote above, Covid-19 affected the Museums Aotearoa survey; insufficient surveys being completed to set baselines. We will make a further attempt to set this baseline through the Museums Aotearoa survey in the 2020-21 financial year, assuming this is feasible.

8 Affected by Covid-19-related cancellation of events.

9 Attempts to measure the number attending heritage events have not resulted in sufficiently accurate figures for KPI reporting. We have concluded it is not practicable to set this baseline, and we will not be reporting on it in the future.

10 Result affected by Covid-19-related cancellation of events.

11 Attempts to measure the number of people attending school education events have not resulted in sufficiently accurate figures for KPI reporting.

12 This measure has been set as two separate percentages: Facebook numbers and webpage views ([www.heritage.org.nz](http://www.heritage.org.nz)). A new baseline for Facebook numbers has been set this year. Percentage increases will be calculated against this baseline.

13 This estimate was made in June 2020, and is included in the Heritage New Zealand Pouhere Taonga Statement of Performance Expectations 2020-21. It reflects the decline in webpage views that occurred as a result of the nationwide Covid-19 lockdown. An estimate of webpage views was not made prior to June 2020 because Heritage New Zealand Pouhere Taonga was instead working on a new baseline for percentage increases in digital users.

14 As noted in footnote 13, webpage views dropped during the nationwide Covid-19.

15 The Magazine Publishers Association, which conducts this audit, has moved from an annual to a biennial audit of magazine circulation. No audit was scheduled for 2019/20. The next independent external audit is due on 30 September 2020.

## ALL NEW ZEALANDERS CAN ACCESS AND PARTICIPATE IN CULTURAL EXPERIENCES

Measures	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Estimates	2019-2020 Actual	Exceeded/ Achieved/ Not achieved
----------	---------------------	---------------------	---------------------	------------------------	---------------------	---

### 1. INCREASE IN VISITOR NUMBERS AT HNZPT STAFFED PROPERTIES

Number of visitors <sup>3</sup>	227,405	228,996	296,163	235,000	185,562	Not achieved <sup>4</sup>
---------------------------------	---------	---------	---------	---------	---------	---------------------------

### 2. MUSEUMS AOTEAROA SURVEY RESPONDENTS WHO RATE THE QUALITY OF THEIR VISIT TO HNZPT STAFFED PROPERTIES AS "SATISFIED" OR HIGHER

% satisfied visitors	97%	96%	96%	New baseline to be set <sup>5</sup>	Baseline unable to be set	Not achieved <sup>6</sup>
% Age	N/A	N/A	N/A	New baseline to be set	Baseline unable to be set	Not achieved <sup>7</sup>
% Gender						
% Nationality						

### 3. HNZPT PARTNERS WITH OTHERS ON HERITAGE ENGAGEMENT INITIATIVES

Number of partnerships	31	54	63	50	37	Not achieved <sup>8</sup>
------------------------	----	----	----	----	----	---------------------------

### 4. HNZPT HOLDS OR CONTRIBUTES TO EVENTS TO ENHANCE ENGAGEMENT WITH HERITAGE

Total events	143	191	181	210	234	Exceeded
% Māori heritage events	N/A	N/A	N/A	10% Māori heritage	11.5%	Exceeded
(no. attending Māori heritage events)	N/A	N/A	N/A	Baseline no. attending to be set	Baseline unable to be set	Not achieved <sup>9</sup>
% school-education events	N/A	N/A	N/A	25% school-education	23%	Not achieved <sup>10</sup>
(no. attending)	N/A	N/A	N/A	Baseline no. attending to be set	Baseline unable to be set <sup>11</sup>	Not achieved

### 5. INCREASE IN ENGAGEMENT IN HNZPT'S DIGITAL AND HARD COPY CONTENT

% increase in digital users <sup>12</sup>	N/A	N/A	6,264	Baseline to be set	Facebook followers (@HeritageNewZealand only): 8,523	N/A
	82,780	84,855	86,996	74,718 <sup>13</sup> (14.1% decrease)	Webpage views: 76,198 (12.4% decrease) <sup>14</sup>	Not achieved
Annual audited magazine circulation	11,509	11,461	11,512	N/A: Non-reporting year <sup>15</sup>	N/A	N/A

## KEY PRIORITY OUTPUTS 2019-2020

### PRIORITY: THE CULTURAL SECTOR IS SUPPORTED AND GROWING SUSTAINABLY

Key cultural sector objectives under this priority include:

- Maximising our contribution to economic growth
- Supporting career sustainability.

**HERITAGE NEW ZEALAND POUHERE TAONGA** prioritises work that helps conserve places that reflect New Zealanders' distinct identity, contributing to economic activity and wider wellbeing outcomes. We support the heritage sector and encourage its sustainable growth by providing leadership in heritage conservation.

We report below on how effective we have been in caring for our heritage property portfolio, fulfilling our statutory responsibilities, and in meeting regulatory timeframes throughout the year.

As the data shows, Heritage New Zealand Pouhere Taonga remained operational and resilient throughout the Covid-19 crisis. Staff worked remotely during alert levels 3 and 4, although our properties were closed to the public and we ceased activities and processes involving face-to-face public contact.

Once level 3 restrictions were lifted, and public engagement was possible, Heritage New Zealand Pouhere Taonga was again fully open for business, contributing strongly to New Zealand's cultural and economic recovery.

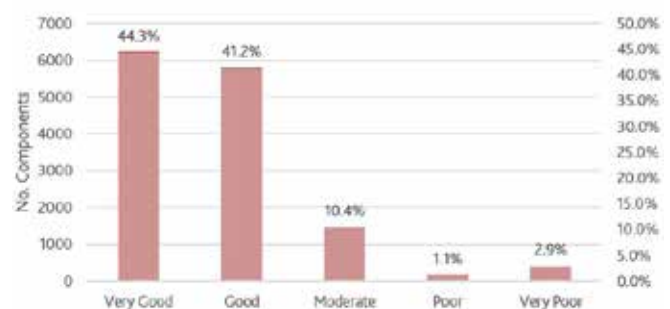
#### Indicator 6: Heritage New Zealand Pouhere Taonga's heritage properties are cared for

Heritage New Zealand Pouhere Taonga is fortunate to care for one of New Zealand's most important heritage property portfolios. We are proud to maintain these properties in a condition that enables them to contribute strongly to the nation's intergenerational wellbeing.

This year, we maintained our rating of 96% of our asset components reaching moderate condition grade or above.

Graph 2 shows the current condition of the components of properties as assessed annually and recorded, by component, in our Asset Management System. This system estimates a life-span for each component and calculates when the components are likely to need repairs or replacing. There are five life-span categories ranging from 'Very Good' (which means there is an estimated 100% to 55% of

Graph 2: Total property asset component condition



useful life remaining for that component) through to 'Very Poor' (which means there is 11% to 0% of useful life remaining for that component). We prioritise components graded as 'Poor' or 'Very Poor', as these are within the last 20% of their estimated useful life.

A highlight of our maintenance programme was the work on Old St Paul's, Wellington, one of the finest examples of timber Gothic Revival architecture in the world. We closed the church on 3 May 2019 for a strengthening and systems upgrade project. Costing around \$3 million, the project involved internal structural strengthening, external work to repair cracking, external painting, and fire, electrical and heating upgrades. Covid-19 delayed its completion, but the project was completed soon after lockdown. The Hon. Grant Robertson, Associate Minister for Arts, Culture and Heritage, reopened the building at a ceremony on 28 July 2020.

Work has also been undertaken on a newly-acquired property: Kate Sheppard House, Christchurch (a Category 1 historic place). Purchased by Heritage New Zealand Pouhere Taonga on behalf of the Crown this financial year, the Kate Sheppard property has national and international significance as the centre for activities that ultimately led to New Zealand becoming the first self-governing country in the world to grant women the vote. It was here that Kate Sheppard pasted together the 270-metre petition to Parliament seeking the right for women to vote.





Kate Sheppard House, Christchurch, purchased in 2019. IMAGE: CHRIS HOOPMANN FOR HERITAGE NEW ZEALAND POUHERE TAONGA

Since purchasing the property, Heritage New Zealand Pouhere Taonga has been developing the house for the public to visit and learn more about suffrage and social change. Stage 1 of the development is a visitor experience telling Kate Sheppard's story via selected domestic objects that would have been in her home, including some of her own belongings. The property is scheduled to open to the public in late November 2020. (Dependent on funding, work will then be undertaken to further adapt the house and garden for functions and greater engagement and interpretative opportunities).

#### **Indicator 7: New Zealand's heritage is protected through district plans (triennial report)**

This review is conducted triennially and was not conducted in 2019-2020. A further review is due in 2021-2022. Our efforts to improve protection mechanisms continued nonetheless, both through our general advocacy work (see below) and by working closely with the Ministry for Culture and Heritage on its review of the effectiveness of heritage protection mechanisms. We will continue to contribute strongly to the Ministry's review as it progresses.

#### **Indicator 8: Protection is increased or damage is reduced where Heritage New Zealand Pouhere Taonga has advocated for heritage to be considered during resource management, advocacy, archaeological authority, and Crown land disposal processes**

We exceeded expectations in reducing damage and increasing protection. Through submissions to local and central government policies, plans and processes, Heritage New Zealand Pouhere Taonga is able to influence outcomes across whole districts or areas of government.

In 2019-2020, we were especially successful. In total, 249 heritage sites were protected as a result of our advocacy work, archaeological authority and resource consent processes rather than the anticipated 180 sites.

This includes the work Heritage New Zealand Pouhere Taonga undertakes with Crown agencies to develop appropriate heritage protection measures for significant heritage that is subject to disposal (the 'Crown land disposal process'). In 2019-2020, 170 disposals were received. Recommendations to Crown agencies resulted in one proposal for entry of a place on the New Zealand Heritage List/Rārangī Kōrero, one proposal for expansion of the listing extent, and one proposed heritage covenant.

#### **Indicator 9: The archaeological authority process results in information on New Zealand's archaeological heritage**

A key statutory function for Heritage New Zealand Pouhere Taonga is regulating modification of archaeological sites through the archaeological authority (consent) process. Under the HNZPT Act 2014, any activity that may disturb an archaeological site requires an authority from Heritage New Zealand Pouhere Taonga.

This year we set the benchmark for the number of Māori heritage reports that are received: 48.8%. This percentage reflects the number of reports that relate to archaeological authorities issued for works that may affect sites of interest to Māori as a percentage of all reports received.

We fell just 0.2% short of our target of 80% of authorities issued in the last 10 years resulting in reports, achieving a result that very nearly met the mark: 79.8%.

In the 2019/20 financial year, we processed a total of 586 applications for authorities under the HNZPT Act 2014, as well as 56 Canterbury earthquake authorities. We granted one emergency authority in August 2019, for repair and rebuild works, and for activities to enhance the safety and resilience of the coastal route at SH1 between the Clarence and Waima Rivers. These works were necessitated by the Kaikōura earthquake.

The declaration of the Covid-19 State of National Emergency under the Civil Defence and Emergency Act 2002 triggered the ability

of Heritage New Zealand Pouhere Taonga to accept qualifying applications for emergency archaeological authorities related to the pandemic (for the period of the emergency and at least 12 months thereafter). However, no applications for emergency authorities were received as a result of this declaration.

A highlight during the year was participation in the archaeological investigations at Mangahawea Bay in the Bay of Islands, expanding on investigations undertaken in 1981, 2017 and 2019. The New Zealand archaeological evidence suggests that Aotearoa was the last major land mass reached by humans when the first Polynesian explorers and colonisers arrived c. 1300AD. The investigation at Mangahawea Bay has provided a series of dates around 1300AD that suggest the Bay was occupied at or soon after this initial colonisation. The continuity of human occupation at Mangahawea allows us to see how these Pasifika people adapted and changed their culture to meet the opportunities and constraints of this large, but temperate, south Pacific landmass. The project was led by the Arakite Charitable Trust representing Ngāti Kuta and Patukeha, in partnership with Heritage New Zealand Pouhere Taonga, the Department of Conservation and the University of Otago. In November 2019, pōwhiri were held for the visiting Tuia 250 fleet at Rāwhiti and at Mangahawea Bay. A pou was unveiled at Mangahawea Bay by the visiting Tahitian crew members representing the 'Hawaiiki' or homeland from where the tūpuna of Māori came from. This pou commemorates and reconnects Pasifika people with Aotearoa Māori.

### **Indicator 10: Heritage New Zealand Pouhere Taonga provides access to reports on New Zealand's archaeological heritage**

Board Chair, the Hon. Marian Hobbs, launched our Archaeological Reports Digital Library on 30 July 2019, extensive work being undertaken in the preceding year to prepare this material for online publication. The library provides ready online access to over 8,000 reports, which have previously been available from Heritage New Zealand Pouhere Taonga on request (copies are also held in local libraries, museums and universities).

Having launched this resource, we exceeded our initial target for making information available to the public, providing 111 more reports available online than had been anticipated.

Heritage New Zealand Pouhere Taonga endeavours to ensure that sensitive information, such as images of kōiwi, are redacted before publication.

### **Indicator 11: Heritage New Zealand Pouhere Taonga supports owners of heritage through the National Heritage Preservation Incentive Fund**

The National Heritage Preservation Incentive Fund is an important fund for supporting private owners of nationally significant heritage. The investment priorities for the fund this year were:

- Conservation and preservation of sites of significance to Māori; and/or
- Conservation and preservation of sites that support regional economic development.

Having considered these priorities, the Heritage New Zealand Pouhere Taonga Board approved financial support for the owners of 26 listed heritage places (from 43 applications). This resulted in \$859,000 allocated on behalf of the Government.

These grants enable owners to proceed with essential work that they may not otherwise be able to afford, or that they may need to delay until funding is available. Projects include re-roofing, repairing foundations and other structural work, as well as restoring essential heritage features.

Examples that were both approved and completed this financial year included the repair of the foundations and subfloor at the former Rawene Methodist Church, and roof repairs at Renton Hardware Building, Hokitika, and Pahake, Bay of Islands (all Category 2 historic places).

For a full list of grants accepted by owners see: [www.heritage.org.nz/protecting-heritage/national-heritage-preservation-incentive-fund/approved-grants](http://www.heritage.org.nz/protecting-heritage/national-heritage-preservation-incentive-fund/approved-grants).

### **Indicator 12: Heritage New Zealand Pouhere Taonga has a collaborative relationship with specified iwi, hapū or hāpori involving a programme of work to recognise, conserve or increase engagement with Māori built and land-based heritage**

The outbreak of Covid-19 meant we were unable to complete the number of collaborative projects with iwi, hapū and hāpori we had hoped, given the potential risks to the health and safety of communities. Nonetheless significant progress was made, with five projects being completed:

- Te Wharepuni o Anehana, conservation/interpretation planning with descendants of Tene Waitere (Ngāti Tarāwhai) and Murihiku rūnaka and an event celebrating the listing of the whare as a wāhi tūpuna
- St Michael's Ōhaeawai event, an event celebrating the listing of the battle site as a wāhi tapu and a fundraiser for the conservation of St Michael's Church, in collaboration with Ngāti Rangī hapū
- A Mahinga Ika project at Kerikeri inlet, an event demonstrating the use of traditional fish traps to the local community, in particular the Kōhanga reo and Kura from Okaihau alongside Te Uri Taniwha hapū
- Carving and installing a permanent pou whenua for the Lyttelton Timeball site (Ngāti Wheke)
- Ngāti Hinemihi/Hinemihi o te Ao Tawhito repatriation: securing a decision for the return of wharenui carvings.

A highlight was the work on the pou whenua for the Lyttelton Timeball in Lyttelton. A Heritage New Zealand Pouhere Taonga property, the Lyttelton Timeball sustained devastating damage during the Canterbury earthquakes, but the tower has since been reconstructed and was proudly reopened in November 2018. During 2019-2020, work progressed on the pou for the site that was unveiled at a ceremony during Matariki in July 2020.

Carved by a team led by Caine Tauwhare (Ngāti Wheke) from the Whakaraupō Carving Centre, the pou is of tōtara sourced from Tai Poutini (the West Coast). Its shape reflects a waka up-ended in the



whenua and heading to the sky with Matariki referenced in a stylised corten steel insert. The elements of the upoko (head) also speak to the navigation kōrero held in the traditional narratives from the centuries of navigation throughout the Pacific by Māori prior to the arrival of Pākehā. The navigational theme for the pou was specifically designed and crafted to link to the purpose of the Lyttelton Timeball, resulting in a celebration of both Māori and Pākehā navigational technologies.

We were greatly heartened by news of another prospective journey. During the year, the National Trust supported the proposal to allow Hinemihi to return home from England to New Zealand. In the 1890s, Hinemihi was bought by the Earl of Onslow, Governor of New Zealand (1889-1892), shipped to Surrey and resurrected on the grounds of Clandon House, now managed by the National Trust of England, Wales and Northern Ireland. Heritage New Zealand Pouhere Taonga has been supporting Ngāti Hinemihi, represented by Ngā Kohinga Whakairo o Hinemihi, with their request for the return of the Hinemihi carvings from the National Trust in England.

The carvings from the Hinemihi Wharenui are highly significant to Ngāti Hinemihi, Tuhorangi, and nationally because of the key role the wharenui played in protecting the survivors of the 1886 eruption of Mount Tarawera at Te Wairoa. Ngāti Hinemihi have offered replacement carvings to the National Trust to strengthen and continue the relationship around the story of Hinemihi in England and New Zealand.

### Indicator 13: Heritage New Zealand Pouhere Taonga completes regulatory and advisory work in the required timeframes

Despite the challenges of completing work remotely during the Covid-19 lockdown, Heritage New Zealand Pouhere Taonga successfully met its KPI of completing 99% of all applications to statutory timeframes. Key to this success was the migration of the Heritage New Zealand Pouhere Taonga IT systems during the Covid-19 lockdown. At the time of lockdown, Heritage New Zealand Pouhere Taonga was mid-way through moving its IT services to a fully-outsourced model. Most staff were not set-up for remote working, and as a consequence we worked quickly with our external provider to build a new server for our regulatory staff and roll out laptops with access to our systems.

However, a critical heritage database was not operational for much of the lockdown. That database is currently functioning adequately; but is vulnerable and presents a significant organisational risk. Heritage New Zealand Pouhere Taonga has been undertaking detailed planning to ensure it is better placed to work remotely in future lockdowns or other emergencies.

Detail of Pou Taonga (top) showing the Matariki-inspired corten steel insert. Pou Taonga (bottom) created by Caine Tauwhare (Ngāti Wheke), for the Lyttelton Timeball Site. IMAGE: ARINI POUTU, HERITAGE NEW ZEALAND POUHERE TAONGA.



## THE CULTURAL SECTOR IS SUPPORTED AND GROWING SUSTAINABLY

Measures	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Estimates	2019-2020 Actual	Exceeded/ Achieved/ Not achieved
----------	---------------------	---------------------	---------------------	------------------------	---------------------	---

## 6. HNZPT'S HERITAGE PROPERTIES ARE CARED FOR

95% of property asset components are maintained at or above moderate condition grade	95%	95%	96%	96%	96%	Achieved
--	-----	-----	-----	-----	-----	----------

## 7. NEW ZEALAND'S HERITAGE IS PROTECTED THROUGH DISTRICT PLANS (TRIENNIAL REPORT)

Plans with heritage schedules that include all NZ Heritage List entries located within the district	Non-reporting year	Non-reporting year	33%	Non-reporting year	Non-reporting year <sup>16</sup>	N/A
Plans that protect built heritage from demolition			72%			
Plans that protect Māori heritage from destruction			23%			
Plans with incentives to encourage the retention and care of heritage places			59%			

## 8. PROTECTION IS INCREASED OR DAMAGE IS REDUCED WHERE HNZPT HAS ADVOCATED FOR HERITAGE TO BE CONSIDERED DURING RESOURCE MANAGEMENT, ADVOCACY, ARCHAEOLOGICAL AUTHORITY AND CROWN LAND DISPOSAL PROCESSES

Number of heritage places	622	231	185	180	249	Exceeded
---------------------------	-----	-----	-----	-----	-----	----------

## 9. THE ARCHAEOLOGICAL AUTHORITY PROCESS RESULTS IN INFORMATION ON NEW ZEALAND'S ARCHAEOLOGICAL HERITAGE

Total events	143	191	181	210	234	Exceeded
HNZPT receives a report or establishes that no report is required for at least 80% of archaeological authorities processed in the last decade (by calendar year)	80% (2016)	82% (2017)	82% (2018)	80% (2019)	79.8% <sup>17</sup> (2019)	Not achieved
% of all archaeological authorities that result in receipt of Māori heritage reports <sup>18</sup>	N/A	N/A	N/A	Baseline to be set	48.8% <sup>19</sup>	N/A

<sup>16</sup> This is a non-reporting year because the report is produced once every three years.

<sup>17</sup> This target was achieved for 4,489 out of 5,625 archaeological authorities.

<sup>18</sup> Percentage of all reports received that relate to archaeological authorities issued for works that may potentially affect sites of interest to Māori. Note that, in some instances, the actual work undertaken pursuant to these authorities may not have affected sites of interest to Māori.

<sup>19</sup> There were 514 reports entered this financial year, 512 relate to authorities; of the 512, 250 relate to authorities issued for works that may affect sites of interest to Māori, 262 do not.



## THE CULTURAL SECTOR IS SUPPORTED AND GROWING SUSTAINABLY

Measures	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Estimates	2019-2020 Actual	Exceeded/ Achieved/ Not achieved
<b>10. HNZPT PROVIDES ACCESS TO REPORTS ON NEW ZEALAND'S ARCHAEOLOGICAL HERITAGE</b>						
<b>Total reports available</b>	6,210	6,815	7,612	8,000	8,111	Exceeded
<b>No. of additions</b>	382	605	813 added; 16 removed in data cleaning process	500	514	Exceeded
<b>11. HNZPT SUPPORTS OWNERS OF HERITAGE THROUGH THE NATIONAL HERITAGE PRESERVATION INCENTIVE FUND</b>						
<b>Value allocated (no. of grants approved)</b>	\$672,900 (21 grants)	\$573,000 (17 grants)	\$807,075 (22 grants)	At least \$500,000 <sup>20</sup>	\$859,000 (26 grants <sup>21</sup> )	Exceeded
<b>12. HNZPT HAS A COLLABORATIVE RELATIONSHIP WITH SPECIFIED IWI, HAPŪ OR HAPORI INVOLVING A PROGRAMME OF WORK TO RECOGNISE, CONSERVE OR INCREASE ENGAGEMENT WITH MĀORI BUILT AND LAND-BASED HERITAGE</b>						
<b>Projects (includes built heritage)</b>	11	11	11	11	5 completed; 6 partial progress	Not achieved <sup>22</sup>
<b>13. HNZPT COMPLETES REGULATORY AND ADVISORY WORK IN THE REQUIRED TIMEFRAMES</b>						
<b>Crown land disposal; Archaeological authorities; Listing</b>	N/A	N/A	N/A	99% (845 applications) <sup>23</sup>	99% (768 applications) <sup>24</sup>	Achieved

<sup>20</sup> Each year, \$500,000 is provided to allocation in the fund. Heritage New Zealand Pouhere Taonga commits to ensuring this \$500,000 is allocated each year. Where funds are not taken up by applicants, they may return to the organisation for redistribution, increasing the value of the total fund allocated.

<sup>21</sup> For a list of the projects funded, see the Heritage New Zealand Pouhere Taonga website at [www.heritage.org.nz/protecting-heritage/national-heritage-preservation-incentive-fund](http://www.heritage.org.nz/protecting-heritage/national-heritage-preservation-incentive-fund).

<sup>22</sup> Affected by Covid-19: all work with marae communities ceased.

<sup>23</sup> New combined baseline for 2019-2020: Crown land disposal 200 (99%); archaeology 640 (99%); listing reviews 5 (100%).

<sup>24</sup> 100% (170/170 Crown land disposal applications); 100% (586/640 Archaeological authorities); 99% (12/5 review application decisions for listing resolved to date; all except one within timeframes).

## KEY PRIORITY OUTPUTS 2019-2020

### PRIORITY: NEW ZEALANDERS SHARE A DISTINCT AND INCLUSIVE IDENTITY AND VALUE OUR HISTORY AND TRADITIONS

Key cultural sector objectives under this priority include:

- Contributing toward achieving the Government's goals to revitalise the Māori language as set out in the Maihi Karauna
- Working with the Ministry for Culture and Heritage to participate in nationally significant commemorations.

**IN CONTRIBUTING TO THIS** government priority, Heritage New Zealand Pouhere Taonga maintains and develops the New Zealand Heritage List/Rārangī Kōrero. By listing, and sharing information about our heritage, New Zealanders build a greater appreciation of their sense of identity and nationhood.

We prioritise places associated with commemorative events where appropriate, and also contribute to commemorative projects and events in other ways (such as the Tuia 250 commemorative events at Mangahewa Bay, see p. 20).

This year we have increased our reporting on places of significance to Māori to reflect the special role of Māori heritage in forming New Zealand's distinct and inclusive identity. In addition, for the first time, we report baseline disaggregated data drawn from our annual survey of New Zealanders' attitudes towards heritage, helping to build a fuller data picture of our appreciation of our heritage.

#### Promoting the vision of *Tapuwae* – our commitment to Maihi Karauna

Heritage New Zealand Pouhere Taonga prioritises *Tapuwae*, which sets out the Māori Heritage Council's vision for Māori heritage. The *Tapuwae* vision is also the foundation for our contribution to Government's goals to revitalise the Māori language, set out in Maihi Karauna.

Several years ago, to promote the vision of *Tapuwae* and Maihi Karauna, Heritage New Zealand Pouhere Taonga established 'Pouhere Reo' to encourage staff to use te reo Māori. Classes continue across the organisation and a Pouhere Reo club supports the language courses. This year we also commenced work on developing our first fully bilingual Statement of Intent.

#### Indicator 14: More of the heritage that New Zealanders care about is included on the New Zealand Heritage List/ Rārangī Kōrero through new entries and reviews

Heritage New Zealand Pouhere Taonga continued to develop the List, making new entries, upgrading reports on listed places, and reviewing entries. However, as a result of the Covid-19 lockdown, progress slowed on the community engagement needed to finalise some listings, and we fell just short of the target of 53 combined total additions/reviews (achieving 51: 39 additions and 12 reviews).

Nonetheless we contributed strongly to the overall objective of recognising more heritage places that New Zealanders care about, telling the stories that define New Zealand and Māori identities.

A key achievement was the review and increased listing of the Ōtuataua Stonefields as a Category 1 historic place. Situated on the Ihumātao Peninsula in South Auckland, Ōtuataua Stonefields is a nationally significant ancestral Māori site that reflects the historical connections of Māori communities with the whenua in New Zealand over many centuries. As a notable component of a wider cultural and historical area on the Tāmaki Isthmus, recognised as the Auckland Volcanic Field, it is also likely to have international value.

We partnered with whānau, hapū, iwi and the Trustees of Pūpūāruhe Whare Karakia Restoration Committee to list the Whare Karakia as a wāhi tūpuna because of its association with Tiaki Rewiri, Chief of Te Patuwai of Ngāti Awa. Under the Act, wāhi tūpuna status identifies places important to Māori for ancestral significance and associated cultural and traditional values. Built in 1902 by Tiaki Rewiri, who had gifted the land, Whare Karakia was named St Andrews and became affectionately known as "Anaru" by the local Māori community. The hau kāinga are looking to restore and repurpose the now deconsecrated church for future communal uses.



Ōtuataua Stonefields, Auckland. IMAGE: ARNO GASTEIGER

We also listed Okuratope Pā (Ngāi Tāwake, Ngāpuhi) as a wāhi tūpuna. Okuratope Pā is in a strategic location in Waimate (inland of Kerikeri) and was an important fortified papakāinga originally occupied by the ancestors Auha and his brother Whakaaria of Ngāi Tāwake. Leadership of the hapū passed down to Hongi Hika, and the missionaries Samuel Marsden and John Nicholas visited Hika in the pā in 1815, recording detailed observations of the village.

In Foxton, we listed the area from the cenotaph to the Foxton Courthouse as wāhi tūpuna because of its association with Ihakara Tukumarū, Chief of Ngāti Ngarongo of Ngāti Raukawa. In 1862, he built the original courthouse and gifted the land for it to the town of Foxton, together with churches and a school, flax mill, and ferry services, seeking to attract Pākehā settlers to the township. The local Foxton Historical Society is fundraising for earthquake strengthening of the 1929 courthouse building.

Another highlight was the listing of Pukeroa Pā (Ngāti Kinohaku, Ngāti Huiao, Ngāti Maniapoto) as a wāhi tapu area. Pukeroa Pā was first inhabited by the ancestors Maniapoto, Kinohaku and Tūirangi of Ngāti Maniapoto. Before his death, Maniapoto told his people, “Kia mau tonu ki tēnā; kia mau ki te kawau mārō” (“Hold fast to that, hold fast to the swoop of the cormorant”), and this became a rallying cry of Ngāti Maniapoto that is still used to this day.

Further highlights included a review of the Awamoko Rock Art Site, resulting in its listing as a Category 1 historic place, and new entries for:

- Carkeek Observatory, Wairarapa, as a Category 1 historic place – New Zealand’s earliest surviving astronomical observatory (built c. 1867)
- The former Temperance Hall, Dunedin, as a Category 1 historic place, an historic venue for Dunedin’s temperance groups, pioneering trade unionists and campaigners for women’s suffrage

- Campbell Island/Motu Ihupuku as an historic area, reflecting the history of exploration, sealing, whaling, farming, and the strategic importance of such remote islands in the 19<sup>th</sup> and 20<sup>th</sup> centuries.

Towards the end of the year, we began a new initiative with Whangaroa Papa hapū to recognise and help conserve their heritage. We will report on the results of that partnership next year.

#### **Indicator 15: Research NZ survey respondents who rate their personal interest in the protection of historic places as ‘interested’**

Each year, Heritage New Zealand Pouhere Taonga commissions a survey to find out how interested New Zealanders are in the protection of the country’s heritage places and buildings. This year, the number of people who describe themselves as ‘interested’ in the protection of heritage was 56%, just lower than in previous years – generally around 58%. However, the result was within the survey’s statistical margin of error so cannot necessarily be interpreted as a decline in national interest in heritage places.

To help us better understand and grow the way we reach a diverse range of New Zealanders, this year we established benchmarks for the percentage of people interested in heritage by age, gender and nationality, as set out in the following table. Our aim is to build greater levels of support for heritage protection over time, connecting more New Zealanders to their heritage. ■

## NEW ZEALANDERS SHARE A DISTINCT AND INCLUSIVE IDENTITY AND VALUE OUR HISTORY AND TRADITIONS

Measures	2016-2017 Actual	2017-2018 Actual	2018-2019 Actual	2019-2020 Estimates	2019-2020 Actual	Exceeded/ Achieved/ Not achieved
----------	---------------------	---------------------	---------------------	------------------------	---------------------	---

### 14. MORE OF THE HERITAGE THAT NEW ZEALANDERS CARE ABOUT IS INCLUDED ON THE NEW ZEALAND HERITAGE LIST/ RĀRANGI KŌRERO THROUGH NEW ENTRIES AND REVIEWS

Total entries on the New Zealand Heritage List	N/A	N/A	N/A	Baseline to be set	5,777 entries <sup>25</sup>	N/A
% (with reports) <sup>26</sup>	48%	50%	51%	51%	51.7%	Exceeded
% (significance to Māori)	N/A	N/A	N/A	Baseline to be set	23% <sup>27</sup>	N/A
Combined total additions/ reviews	37	30	38	53 (44 additions/ 9 reviews)	51 (39 additions/ 12 reviews) completed	Not achieved <sup>28</sup>
% endorsed by iwi/hapū	N/A	N/A	N/A	Baseline to be set	6 endorsed (100%)	N/A
% public applications for new entries	N/A	N/A	N/A	Baseline to be set	50%	N/A

### 15. RESEARCH NZ SURVEY RESPONDENTS WHO RATE THEIR PERSONAL INTEREST IN THE PROTECTION OF HISTORIC PLACES AS 'INTERESTED'

Percent	58%	58%	58%	59%	56%	Not achieved <sup>29</sup>
Average percentage by:	N/A	N/A	N/A	Baseline to be set		N/A
Age					Not less than 46% for each age group <sup>30</sup>	
Gender					Not less than 54% for female/male/ other gender identities	
Nationality					Not less than 50% for all recorded nationality groups <sup>31</sup>	

25 As at 3 July 2020.

26 Percentages for the three financial years 2016-17, 2017-18 and 2018-2019 must be regarded as indicative only, being based on data (relating to the number of total entries) that has since been found to contain inaccuracies. A new, accurate baseline for total entries on the New Zealand Heritage List/Rārangī Kōrero has been set this financial year.

27 Currently 22.69% of the New Zealand Heritage List/Rārangī Kōrero is listed because it is of interest to Māori.

28 Affected by Covid-19; listing continued during lockdown but slowed because of constraints on community consultation.

29 The survey has a margin of error of +/-3.2% at 95% confidence level. A 3% decline from the previous year is therefore within the margin of error.

30 18-24yrs; 25-34yrs; 35-44yrs; 45-54yrs; 65-74yrs; 75+yrs.

31 European, Māori, Pacific Peoples and Asian.





## FINANCIAL INFORMATION





## FINANCIAL INFORMATION

### STATEMENT OF COMPREHENSIVE REVENUE AND EXPENSE For the year ended 30 June 2020

	Note	Group Actual 2020	Group Budget 2020	Group Actual 2019
		\$000s	\$000s	\$000s
<b>REVENUE</b>				
Revenue from the Crown		17,720	14,588	13,838
Property	2	4,181	4,525	4,673
Grants, donations and bequests		812	894	6,263
Membership		364	679	738
Interest		318	325	398
Sundry		351	300	633
<b>REVENUE FROM OPERATIONS</b>		<b>23,746</b>	<b>21,311</b>	<b>26,543</b>
<b>EXPENDITURE</b>				
Fees paid to the auditors		79	70	84
Administration		1,881	1,864	1,714
Personnel	4, 24	12,187	12,602	11,403
Property	5	2,365	2,956	2,110
Incentive Fund	14	794	715	474
Insurance premiums	24	1,532	986	1,114
Depreciation and amortisation	12	824	860	693
Impairment of property, plant and equipment	12	1,239	-	-
Asset write-down or loss on disposal		-	-	68
Asset granted or transferred		-	-	408
Information technology and communications	24	1,265	1,141	638
Marketing and membership	24	993	1,280	824
Board fees	16	138	148	135
Travel and accommodation		505	704	611
<b>TOTAL OPERATING EXPENDITURE</b>		<b>23,802</b>	<b>23,326</b>	<b>20,276</b>
<b>NET (DEFICIT)/SURPLUS FOR THE YEAR BEFORE CANTERBURY EARTHQUAKE HERITAGE BUILDINGS TRUST GRANTS</b>		<b>(56)</b>	<b>(2,015)</b>	<b>6,267</b>
Canterbury Earthquake Heritage Building Trust grants	14	3	300	100
<b>NET OPERATING (DEFICIT)/SURPLUS FOR THE YEAR</b>		<b>(59)</b>	<b>(2,315)</b>	<b>6,167</b>
<b>OTHER COMPREHENSIVE REVENUE AND EXPENSE</b>				
(Loss)/gain on revaluation of property, plant and equipment	7, 12	(435)	-	118
<b>TOTAL COMPREHENSIVE REVENUE AND EXPENSE</b>		<b>(494)</b>	<b>(2,315)</b>	<b>6,285</b>

The net surplus of \$6.3 million in 2019 included the recognition of the Chevening Flats at valuation (\$2.3 million) and the receipt of \$5.3 million of bequests and specified funds. The majority of grants and bequests received are subject to conditions of use and are therefore unavailable for the day-to-day operations of Heritage New Zealand Pouhere Taonga.

## STATEMENT OF FINANCIAL POSITION As at 30 June 2020

	Note	Group Actual 2020	Group Budget 2020	Group Actual 2019
		\$000s	\$000s	\$000s
<b>EQUITY</b>				
Accumulated funds	7	49,371	47,404	43,296
Bequests and specified funds	7, 8	6,286	5,148	7,853
Revaluation reserve	7	40,543	40,883	40,978
Canterbury Earthquake Heritage Buildings Trust	7	192	11	209
<b>TOTAL EQUITY</b>		<b>96,392</b>	<b>93,446</b>	<b>92,336</b>
<b>Equity is represented by:</b>				
<b>CURRENT ASSETS</b>				
Cash and cash equivalents	9	10,235	2,392	2,320
Term deposits	9	4,760	6,940	12,940
Prepayments and receivables	10	117	852	937
Inventories	11	311	206	208
GST receivable		-	24	91
<b>TOTAL CURRENT ASSETS</b>		<b>15,423</b>	<b>10,414</b>	<b>16,496</b>
<b>NON-CURRENT ASSETS</b>				
Property, plant and equipment	12	86,538	88,010	78,460
Work in progress	12	203	40	1,649
<b>TOTAL NON-CURRENT ASSETS</b>		<b>86,741</b>	<b>88,050</b>	<b>80,109</b>
<b>TOTAL ASSETS</b>		<b>102,164</b>	<b>98,464</b>	<b>96,605</b>
<b>CURRENT LIABILITIES</b>				
Payables and accruals	13	2,138	1,300	1,360
Incentive Fund grants	14	1,432	1,865	1,126
Other grants	14	645	651	765
Employee entitlements	15	1,192	1,136	921
GST payable		253	-	-
<b>TOTAL CURRENT LIABILITIES</b>		<b>5,660</b>	<b>4,952</b>	<b>4,172</b>
<b>NON-CURRENT LIABILITIES</b>	15	<b>112</b>	<b>66</b>	<b>97</b>
<b>TOTAL LIABILITIES</b>		<b>5,772</b>	<b>5,018</b>	<b>4,269</b>
<b>NET ASSETS</b>		<b>96,392</b>	<b>93,446</b>	<b>92,336</b>

## STATEMENT OF MOVEMENT IN EQUITY For the year ended 30 June 2020

	Note	Group Actual 2020	Group Budget 2020	Group Actual 2019
		\$000s	\$000s	\$000s
<b>Opening equity</b>		<b>92,336</b>	<b>91,711</b>	<b>85,601</b>
Total comprehensive revenue and expense		(494)	(2,315)	6,285
Increase in Crown equity		4,550	4,050	450
<b>CLOSING EQUITY</b>		<b>96,392</b>	<b>93,446</b>	<b>92,336</b>

## STATEMENT OF CASH FLOWS For the year ended 30 June 2020

	Note	Group Actual 2020	Group Budget 2020	Group Actual 2019
		\$000s	\$000s	\$000s
<b>CASH FLOWS FROM OPERATING ACTIVITIES</b>				
<b>Cash was received from:</b>				
Revenue from the Crown		17,720	14,588	13,838
Grants, donations and bequests		812	894	4,003
Other operating activities		4,901	5,504	6,346
Net Goods and Services Tax <sup>32</sup>		344	-	-
		<b>23,777</b>	<b>20,986</b>	<b>24,187</b>
<b>Cash was applied to:</b>				
Payment of suppliers		(8,916)	(10,851)	(8,317)
Payment to employees		(11,901)	(12,215)	(11,360)
Net Goods and Services Tax <sup>32</sup>		-	-	(3)
		<b>(20,817)</b>	<b>(23,066)</b>	<b>(19,680)</b>
<b>NET CASH FROM OPERATING ACTIVITIES</b>		<b>2,960</b>	<b>(2,080)</b>	<b>4,507</b>
<b>CASH FLOWS FROM INVESTING ACTIVITIES</b>				
<b>Cash was received from:</b>				
Maturity of term deposits		27,700	5,000	11,360
Interest		387	325	398
Sale of property, plant and equipment		-	-	63
<b>Cash was applied to:</b>				
Purchase of term deposits		(19,520)	-	(14,700)
Purchase of property, plant and equipment and work in progress		(8,162)	(8,592)	(3,144)
<b>NET CASH FROM/(TO) INVESTING ACTIVITIES</b>		<b>405</b>	<b>(3,267)</b>	<b>(6,023)</b>
<b>CASH FLOWS FROM FINANCING ACTIVITIES</b>				
<b>Cash was received from:</b>				
Crown equity increase		4,550	4,050	450
<b>NET CASH FROM FINANCING ACTIVITIES</b>		<b>4,550</b>	<b>4,050</b>	<b>450</b>
Net increase/(decrease) in cash		7,915	(1,297)	(1,066)
Opening cash balance		2,320	3,689	3,386
<b>CLOSING CASH BALANCE</b>		<b>10,235</b>	<b>2,392</b>	<b>2,320</b>
<b>Represented by:</b>				
Cash and cash equivalents	9	<b>10,235</b>	<b>2,392</b>	<b>2,320</b>

<sup>32</sup> The GST component of operating activities reflects the net GST paid to and received from the Inland Revenue Department.

# NOTES TO THE FINANCIAL STATEMENTS

## 1. STATEMENT OF ACCOUNTING POLICIES

For the year ended 30 June 2020

### Reporting entity

Heritage New Zealand Pouhere Taonga is a statutory body corporate established under section 9 of the HNZPT Act 2014 and domiciled in New Zealand. It is an Autonomous Crown Entity for the purposes of section 7 of the Crown Entities Act 2004 and its ultimate parent is the New Zealand Government.

Heritage New Zealand Pouhere Taonga's registered office is at Antrim House, 63 Boulcott Street, Wellington. The Group includes the Canterbury Earthquake Heritage Buildings Trust, which is controlled and managed by Heritage New Zealand Pouhere Taonga. The Trust was established on 1 July 2016 to continue the functions of the Canterbury Earthquake Heritage Buildings Fund, which was transferred to Heritage New Zealand Pouhere Taonga in May 2014 and ceased operating on 30 June 2017 due to a sunset clause in its original deed.

Heritage New Zealand Pouhere Taonga's primary outcome is to ensure present and future generations of New Zealanders experience and enjoy a sense of place, identity and nationhood. Accordingly, Heritage New Zealand Pouhere Taonga (as the parent) and its subsidiary have designated themselves as Public Benefit Entities (PBE) for financial reporting purposes.

The financial statements for Heritage New Zealand Pouhere Taonga are for the year ended 30 June 2020, and were approved by the Board on 17 September 2020.

### Basis of preparation

The financial statements are prepared on the basis that Heritage New Zealand Pouhere Taonga continues to be a going concern. Accounting policies have been applied consistently throughout the year.

### Statement of compliance

The financial statements have been prepared in accordance with the requirements of the Crown Entities Act 2004, which includes the requirement to comply with New Zealand generally accepted accounting practice (NZ GAAP).

The financial statements have been prepared in accordance with the PBE Standards Reduced Disclosure Regime (RDR). The criteria under which an entity is eligible to report in accordance with PBE Standards RDR are the entity is not publicly accountable and it has expenses less than \$30 million.

### Measurement base

The financial statements have been prepared on an historical cost basis, modified by the revaluation of certain property, plant and equipment.

### Presentation currency and rounding

The financial statements are presented in New Zealand dollars and all numbers are rounded to the nearest thousand dollars (\$000s).

### Significant accounting policies

Significant accounting policies are included in the notes to which they relate. Significant accounting policies that do not relate to a specific note are outlined below.

### Basis of Group

The financial statements of the Canterbury Earthquake Heritage Buildings Trust are prepared for the same reporting period as the parent company, using consistent accounting policies. There are no transactions between the parent and its subsidiary.

### Goods and Services Tax (GST)

All items in the financial statements are exclusive of GST with the exception of debtors and creditors, which are stated inclusive of GST. Where GST is not recoverable as input tax then it is recognised as part of the related asset or expense.

The net amount of GST recoverable from, or payable to, the Inland Revenue Department (IRD) is included as part of the receivables or payables in the Statement of Financial Position.



### *Income tax*

Heritage New Zealand Pouhere Taonga is a public authority and consequently is exempt from the payment of income tax. Accordingly, no charge for income tax has been provided for.

### *Budget figures*

The budget figures are derived from the Statement of Performance Expectations as approved by the Board at the beginning of the financial year. The budget figures have been prepared in accordance with NZ GAAP, using accounting policies that are consistent with those adopted by Heritage New Zealand Pouhere Taonga for the preparation of these financial statements.

### *Accounting judgements and major sources of estimation uncertainty*

In the application of Heritage New Zealand Pouhere Taonga's accounting policies, the Board is required to make judgements, estimates and assumptions about the carrying amounts of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

Estimates and assumptions in relation to the valuation of heritage land, buildings and improvements are at significant risk of causing material adjustments to the carrying amounts of assets (refer Note 12).

Management has also exercised critical judgement in the application of accounting policies in relation to grant and bequest income, grant expenditure, and the recognition of assets over which Heritage New Zealand Pouhere Taonga has management and control.

### **Changes in accounting policies**

There have been no changes in accounting policies.

### **Standards issued and not effective and not early adopted**

The XRB has issued the following accounting standards that are not yet effective and may be applicable to the financial statements of Heritage New Zealand Pouhere Taonga:

- PBE IFRS 9: Financial Instruments (effective date January 2021)

Management has decided not to early adopt this accounting standard, which will apply to the year ended 30 June 2022. Management has determined that this standard will have minimal impact on the financial statements. In addition, management has decided not to early adopt PBE IPSAS 48: Service Performance Reporting which is effective January 2021. This standard concerns the disclosure of service performance information and will not affect the financial statements.

## **2. REVENUE**

Revenue is measured at the fair value of consideration received or receivable.

### **Revenue from the Crown**

Heritage New Zealand Pouhere Taonga is funded by the Crown for the purposes set out in the Act and the Vote Arts Culture and Heritage appropriations as set out in its Statement of Intent.

As there are no conditions attached to the funding outside of these purposes it is recognised as revenue at the point of entitlement.

### **Donations and bequests**

Donations and bequests received are recognised as revenue in the period they are received. However, those with restrictive conditions are recorded as Specified Funds and Bequests within equity (refer Notes 7, 8).

### **Grants received**

Grants are recognised when they become receivable unless there is an obligation to return the funds if conditions of the grant are not met. Where such an obligation exists, the grants are initially recorded as grants received in advance and recognised when the conditions of the grant are satisfied.

# NOTES TO THE FINANCIAL STATEMENTS

## Transferred assets

Where a physical asset is gifted or acquired by Heritage New Zealand Pouhere Taonga for nil or nominal cost, the fair value of the asset is recognised as income when control over the asset is obtained.

## Volunteer services

The operations of Heritage New Zealand Pouhere Taonga are reliant on services provided by volunteers. Volunteer services received are not recognised as revenue or expenditure by Heritage New Zealand Pouhere Taonga due to the difficulty of measuring their fair value with reliability.

## Membership subscriptions

Membership subscriptions are recognised in the period received.

## Interest

Interest income is recognised using the effective interest method.

## Merchandise and café sales

Revenue from merchandise and café sales is recognised when the product is sold to the customer.

## Function and event revenue

Revenue from functions and events is recognised at the date the function or event takes place.

## Lease and rental income

Lease and rental income is recognised on a straight-line basis over the lease term.

## PROPERTY INCOME

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Merchandise and café	1,132	1,385
Admissions	300	431
Functions and events	143	277
Lease and rental	2,532	2,480
Grants	74	100
	<b>4,181</b>	<b>4,673</b>

The majority of Heritage New Zealand Pouhere Taonga's operating lease revenue is derived from long-term leases of the Old Government Buildings in Wellington and the Melanesian Mission in Auckland.

### 3. EXPENDITURE BY OUTPUT

	Group Actual 2020	Group Budget 2020	Group Actual 2019
	\$000s	\$000s	\$000s
Heritage Knowledge	3,103	3,041	2,814
Heritage Conservation	10,480	11,134	9,279
Heritage Engagement	8,980	9,151	7,707
Operating expenditure <sup>33</sup> before Canterbury Earthquake Heritage Buildings Trust grants	22,563	23,326	19,800
Canterbury Earthquake Heritage Buildings Trust grants	3	300	100
<b>TOTAL OPERATING EXPENDITURE</b>	<b>22,566</b>	<b>23,626</b>	<b>19,900</b>

#### Cost allocation to outputs

Direct costs are charged directly to specific outputs. Indirect costs are allocated across outputs based on an estimate of effort determined by management. Direct costs are those costs directly attributable to a specific significant activity and indirect costs are costs incurred that cannot be practicably attributed to a specific significant activity.

### 4. PERSONNEL

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
<b>Personnel costs</b>		
Salaries and wages (including KiwiSaver contribution)	11,713	10,993
Increase in employee leave entitlements	216	10
Other staff costs	258	400
<b>TOTAL PERSONNEL COSTS</b>	<b>12,187</b>	<b>11,403</b>

	Group Actual 2020	Group Actual 2019
\$000s		
<b>Total remuneration and benefits</b>	<b>No. of employees</b>	
100-110	2	2
110-120	5	5
120-130	3	4
130-140	2	2
140-150	1	-
150-160	2	3
160-170	1	-
180-190	1	-
290-300	-	1
	<b>17</b>	<b>17</b>

Employees received no compensation and other benefits in relation to cessation (2019: \$nil).

<sup>33</sup> Excludes losses on disposal or impairment of property, plant and equipment.

## 5. PROPERTY EXPENDITURE

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Repairs and maintenance	1,505	1,197
Merchandise	605	630
Other	255	283
	<b>2,365</b>	<b>2,110</b>

## 6. OPERATING LEASES

Future aggregate minimum lease payments to be paid under non-cancellable operating leases for office accommodation.

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Not later than one year	574	510
Later than one year and not later than five years	1,845	873
Later than five years and not later than 10 years	641	643
Total non-cancellable operating leases payable	<b>3,060</b>	<b>2,026</b>

Leases that do not transfer substantially all the risks and rewards incidental to ownership of an asset to Heritage New Zealand Pouhere Taonga are classified as operating leases.

Lease payments under an operating lease are recognised as an expense on a straight-line basis over the term of the lease in the Statement of Comprehensive Revenue and Expense.

The non-cancellable operating leases disclosed above relate to leases for our regional offices. Each individual lease has its own right of renewal date as follows. The commitments disclosed above assume the leases do not extend beyond the right of renewal date.

Location	Right of renewal date
Wellington	01/06/2028
Christchurch	18/04/2022
Dunedin	01/02/2026
Northland	19/08/2022
Auckland	01/01/2026
Tauranga	10/12/2020

## 7. EQUITY

	Note	Group Actual 2020	Group Actual 2019
		\$000s	\$000s
<b>ACCUMULATED FUNDS</b>			
Represents the balance of general accumulated funds from Heritage New Zealand Pouhere Taonga operations not earmarked for a specific purpose			
Balance at 1 July		43,296	39,762
Surplus		(59)	6,167
Capital transfer from Crown	24	4,550	450
Transfer from revaluation reserve		-	495
Transfer to other equity funds		(2,731)	(5,369)
Transfer from other equity funds		4,315	1,791
<b>BALANCE AT 30 JUNE</b>		<b>49,371</b>	<b>43,296</b>
<b>SPECIFIED FUNDS AND BEQUESTS</b>			
Heritage New Zealand Pouhere Taonga holds a number of funds and bequests from external sources for which the purpose is restricted			
Balance at 1 July	8	7,853	4,113
Restricted funds and interest received during the year	8	2,748	5,479
Funds used during the year	8	(4,315)	(1,739)
<b>BALANCE AT 30 JUNE</b>		<b>6,286</b>	<b>7,853</b>
<b>PROPERTY, PLANT AND EQUIPMENT REVALUATION RESERVE</b>			
Represents movements following regular revaluation of Heritage New Zealand Pouhere Taonga land, buildings and heritage artefacts			
Balance at 1 July		40,978	41,355
Gain transferred to accumulated funds on disposal	12	-	(495)
(Loss)/gain on revaluation of property, plant and equipment	12	(435)	118
<b>BALANCE AT 30 JUNE</b>		<b>40,543</b>	<b>40,978</b>
<b>CANTERBURY EARTHQUAKE HERITAGE BUILDINGS TRUST</b>			
Balance at 1 July		209	319
Transfer from accumulated funds		(17)	(110)
<b>BALANCE AT 30 JUNE</b>		<b>192</b>	<b>209</b>
		<b>96,392</b>	<b>92,336</b>



# NOTES TO THE FINANCIAL STATEMENTS

## 8. BEQUESTS AND SPECIFIED FUNDS

Grants, donations and bequests with restrictive conditions are recognised in the Statement of Comprehensive Revenue and Expense when received, then recorded as specified funds and bequests within equity. Income or expenditure in relation to these funds is treated in the same manner.

Bequests	1 July 2019	Receipts	Interest	Expenditure	Capitalised	30 June 2020
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
Richardson	52	-	1	-	-	53
McKay	275	-	7	-	-	282
Granville Travers Zohrab Trust	186	-	5	-	-	191
Spencer	180	-	5	-	-	185
OR Lee	58	-	2	-	-	60
Hudson	277	-	7	-	-	284
Estate of CIC Collett	1,153	-	27	-	(1,180)	-
Foulkes Estate	111	-	3	-	(114)	-
Fuller	77	-	2	-	-	79
Stout	126	-	3	-	-	129
MH Lovelock	30	-	1	-	-	31
Rai Valley	12	-	-	-	-	12
RHR Woodhouse	140	9	4	-	-	153
Hilda Godley	15	-	-	-	-	15
David M Luke	1,199	7	32	-	-	1,238
Dawn Chisholm	29	-	1	-	-	30
Walter Middlemass	21	-	1	-	-	22
Kerr Family Estate	-	41	1	-	-	42
Plowman	-	84	-	-	-	84
Other	853	1	22	(20)	(3)	853
<b>TOTAL BEQUESTS</b>	<b>4,794</b>	<b>142</b>	<b>124</b>	<b>(20)</b>	<b>(1,297)</b>	<b>3,743</b>

Specified Funds	1 July 2019	Receipts	Interest	Expenditure	Capitalised	30 June 2020
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
<i>Timeball Tower, Lyttelton</i>						
Landmark Inc.	236	15	-	-	(3)	248
Parkinson Memorial Trust	13	17	-	(30)	-	-
<i>Old St Paul's</i>						
Lotteries	500	-	-	-	(500)	-
Old St Paul's Festival Funds	36	-	-	(36)	-	-
Old St Paul's Fundraising	66	128	-	(194)	-	-
Friends of Old St Paul's	-	400	-	-	(400)	-
Wellington Community Trust	-	13	-	(13)	-	-
B Price Chevening Endowment Fund	1,014	-	27	-	-	1,041
National Heritage Incentive Fund	361	565	-	(861)	-	65
Kerikeri Mission	286	-	8	-	-	294
Stout Trust	50	50	-	(50)	(50)	-
Tohu Whenua (landmarks that tell our stories)	330	260	-	(324)	-	266
Crown Funding for Kate Sheppard House	100	500	-	(127)	-	473
Crown Funding for Turnbull House	-	125	-	(57)	-	68
Other Funds	67	374	-	(353)	-	88
<b>TOTAL SPECIFIED FUNDS</b>	<b>3,059</b>	<b>2,447</b>	<b>35</b>	<b>(2,045)</b>	<b>(953)</b>	<b>2,543</b>

<b>TOTAL BEQUESTS AND SPECIFIED FUNDS</b>	<b>7,853</b>	<b>2,589</b>	<b>159</b>	<b>(2,065)</b>	<b>(2,250)</b>	<b>6,286</b>
---	--------------	--------------	------------	----------------	----------------	--------------

## 9. CASH AND CASH EQUIVALENTS AND TERM DEPOSITS

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Petty cash and imprest balances	10	11
Bank accounts and short-term deposits	10,225	2,309
<b>TOTAL CASH AND CASH EQUIVALENTS</b>	<b>10,235</b>	<b>2,320</b>
Term deposits	4,760	12,940
<b>TOTAL CASH, CASH EQUIVALENTS AND TERM DEPOSITS</b>	<b>14,995</b>	<b>15,260</b>

Cash and cash equivalents include cash on hand, deposits held on call and other short-term, highly liquid investments, with original maturities of three months or less.

Term deposits comprise fixed-term deposits with original maturities of three months or more.

## 10. PREPAYMENTS AND RECEIVABLES

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Prepayments	19	818
Debtors and other receivables	107	129
Provision for doubtful debt	(9)	(10)
<b>PREPAYMENTS AND RECEIVABLES</b>	<b>117</b>	<b>937</b>

Debtors and other receivables are recorded at amounts due less any provision for uncollectability.

Uncollectability is established when there is objective evidence that Heritage New Zealand Pouhere Taonga will not be able to collect amounts according to the original terms of the receivable. The amount of the provision is the difference between the carrying amount and the present value of the amounts expected to be collected.

## 11. INVENTORIES

Inventories held for commercial use are valued at the lower of cost or net realisable value cost after providing for obsolete items.

Inventories held for non-commercial use are measured at cost adjusted for any loss of service potential.

## NOTES TO THE FINANCIAL STATEMENTS

### 12. PROPERTY, PLANT AND EQUIPMENT

Movements in Property, Plant and Equipment for the year ended 30 June 2020 were:

AT VALUATION					
Cost and valuation	Land owned	Land vested	Land controlled & managed	Buildings owned	Buildings vested
	\$000s	\$000s	\$000s	\$000s	\$000s
Opening balance 1 July	12,176	13,708	984	20,105	23,383
Additions	130	2,750	-	33	6,677
Transfers	-	-	-	-	-
Disposals	-	-	-	-	-
(Losses)/gains on revaluation	-	-	-	(435)	-
<b>CLOSING BALANCE 30 JUNE</b>	<b>12,306</b>	<b>16,458</b>	<b>984</b>	<b>19,703</b>	<b>30,060</b>
<b>ACCUMULATED DEPRECIATION, AMORTISATION AND IMPAIRMENT</b>					
Opening balance 1 July	-	-	-	184	204
Depreciation/amortisation expense	-	-	-	204	244
Disposals	-	-	-	-	-
Losses/gains on revaluation	-	-	-	1,185	-
<b>CLOSING BALANCE 30 JUNE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,573</b>	<b>448</b>
<b>NET BALANCE 30 JUNE</b>	<b>12,176</b>	<b>13,708</b>	<b>984</b>	<b>19,921</b>	<b>23,179</b>

	AT VALUATION			AT COST			TOTAL
	Buildings controlled & managed	Heritage artefacts	Land development	Plant & equipment	Displays & interpretation	Other assets <sup>34</sup>	Total assets
	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
	2,494	4,534	725	1,942	974	170	81,195
	10	48	58	467	7	396	10,576
	-	-	-	-	-	-	-
	-	-	-	-	-	-	-
	-	-	-	-	-	-	(435)
	<b>2,504</b>	<b>4,582</b>	<b>783</b>	<b>2,409</b>	<b>981</b>	<b>566</b>	<b>91,336</b>
	25	-	45	1,618	540	119	2,735
	25	-	47	153	90	61	824
	-	-	-	-	-	-	-
	-	-	54	-	-	-	1,239
	<b>50</b>	<b>-</b>	<b>146</b>	<b>1,771</b>	<b>630</b>	<b>180</b>	<b>4,798</b>
	<b>2,469</b>	<b>4,534</b>	<b>680</b>	<b>324</b>	<b>434</b>	<b>51</b>	<b>78,460</b>

At 30 June 2020, Heritage New Zealand Pouhere Taonga had \$203,500 of work in progress (2019: \$1.65 million). This comprises a number of maintenance projects for various properties and re-purposing the newly purchased Kate Sheppard House in Christchurch.

During the year, Heritage New Zealand Pouhere Taonga had completed the earthquake strengthening project for Old St Paul's. The total cost of this project was \$3.3 million. In addition, Kate Sheppard House was purchased for \$4.5 million. This was funded by an equity increase of \$4.05 million in 2020 (2019: \$450,000).

Covid-19 restrictions significantly reduced tourism and hospitality, resulting in the loss of our previous lessee of the Melanesian Mission and restaurant in Auckland. Negotiations are underway with a new lessee, but lease income will be lower given the current market. As a result, management considered this asset to be impaired and Aon Valuations<sup>35</sup> was engaged to perform an updated valuation. The valuation method applied was consistent with the method used in 2018 and the effect of the valuation was to reduce the value of this property by \$1.67 million, of which \$0.43 million was applied to previously recognised revaluation reserves and \$1.24 million as an impairment loss.

<sup>34</sup> Includes Intangible assets of \$122,000 book value (2019: \$nil).

<sup>35</sup> An independent valuation of the Melanesian Mission was performed by Anna Lomas and Andrew Deacon, appropriately qualified employees of Aon Valuation Services. Aon Valuation Services employs property valuers who are qualified to undertake specialised building valuations and who are members of the Property Institute of New Zealand (PINZ) and New Zealand Institute of Valuers. Aon's valuers have recognised tertiary qualifications in the property sector as well as registration through the Valuers' Registration Board and the New Zealand Institute of Valuers (NZIV). The valuation was completed in accordance with NZ Public Benefit Entity International Public Sector Accounting Standard 17 (PBE IPSAS 17), Property Institute of New Zealand Professional Practice Standards including NZVGN 1 Valuations for Financial Reporting, and Valuation Guidance for Cultural and Heritage Assets issued by the Treasury Accounting Policy Team.



# NOTES TO THE FINANCIAL STATEMENTS

Movements in Property, Plant and Equipment for the year ended 30 June 2019 were:

AT VALUATION					
Cost and valuation	Land owned	Land vested	Land controlled & managed	Buildings owned	Buildings vested
	\$000s	\$000s	\$000s	\$000s	\$000s
Opening balance 1 July	11,326	13,708	1,344	16,221	22,933
Additions	850	-	-	3,928	450
Transfers	-	-	-	-	-
Disposals	-	-	(360)	(44)	-
Gain/(loss) on revaluation	-	-	-	-	-
<b>CLOSING BALANCE 30 JUNE</b>	<b>12,176</b>	<b>13,708</b>	<b>984</b>	<b>20,105</b>	<b>23,383</b>

ACCUMULATED DEPRECIATION, AMORTISATION AND IMPAIRMENT					
Opening balance 1 July	-	-	-	-	-
Depreciation/amortisation expense	-	-	-	184	204
Disposals	-	-	-	-	-
Gain/(loss) on revaluation	-	-	-	-	-
<b>CLOSING BALANCE 30 JUNE</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>184</b>	<b>204</b>

<b>NET BALANCE 30 JUNE</b>	<b>12,176</b>	<b>13,708</b>	<b>984</b>	<b>19,921</b>	<b>23,179</b>
----------------------------	---------------	---------------	------------	---------------	---------------

Impairment of Melanesian Mission: key assumptions and valuation method details:

Property	Valuation method	Key assumption	Valuation assumption
Melanesian Mission 40-44 Tamaki Drive, Mission Bay, Auckland	Income Capitalisation	Annual Net Income	\$163,067
		Capitalisation Rate	6.00%
	Direct Sales Comparison	Value per m <sup>2</sup>	\$5,250 - \$5,750/m <sup>2</sup>

## 2020 capital commitments

Future payments are disclosed as commitments at the point a contractual obligation arises, to the extent that there are equally unperformed obligations.

As at 30 June 2020, Heritage New Zealand Pouhere Taonga had no capital commitments (2019: \$4.4 million).

## Property, plant and equipment

Property, plant and equipment comprises land, land development, buildings, leasehold improvements, heritage artefacts and equipment including library items, displays and interpretation, office furniture and equipment.

Property, plant and equipment are shown at cost or valuation, less any accumulated depreciation and impairment losses.

Heritage New Zealand Pouhere Taonga has recognised interests in land and buildings in the following categories:

### (i) Heritage New Zealand Pouhere Taonga owned land and historic buildings

These are properties for which the Heritage New Zealand Pouhere Taonga has freehold title.

### (ii) Vested land and historic buildings

These properties have been formally vested to Heritage New Zealand Pouhere Taonga in terms of the Reserves Act 1977. A vesting order can only be revoked with the agreement of Heritage New Zealand Pouhere Taonga and consequently its interest is deemed to be permanent.

AT VALUATION			AT COST			TOTAL
Buildings controlled & managed	Heritage artefacts	Land development	Plant & equipment	Displays & interpretation	Other assets <sup>36</sup>	Total assets
\$000s	\$000s	\$000s	\$000s	\$000s	\$000s	\$000s
2,606	4,405	249	1,762	1,030	170	75,754
-	11	476	180	8	-	5,903
-	-	-	-	-	-	-
(112)	-	-	-	(64)	-	(580)
-	118	-	-	-	-	118
<b>2,494</b>	<b>4,534</b>	<b>725</b>	<b>1,942</b>	<b>974</b>	<b>170</b>	<b>81,195</b>
-	-	-	1,503	477	104	2,084
26	-	45	115	104	15	693
(1)	-	-	-	(41)	-	(42)
-	-	-	-	-	-	-
25	-	45	1,618	540	119	2,735
<b>2,469</b>	<b>4,534</b>	<b>680</b>	<b>324</b>	<b>434</b>	<b>51</b>	<b>78,460</b>

### (iii) Controlled and managed buildings

These are properties for which Heritage New Zealand Pouhere Taonga has a control and management order from the Crown in terms of the Reserves Act 1977. These have been included as part of property, plant and equipment on the basis that the risks and rewards relating to this property rest with Heritage New Zealand Pouhere Taonga. However, the Crown can require Heritage New Zealand Pouhere Taonga to return these assets at any stage.

### Revaluations

Due to the nature of Heritage New Zealand Pouhere Taonga's property portfolio it is difficult to obtain market valuation comparisons for many properties because of restrictions on their use, and consequently there is a large degree of subjectivity inherent in the valuation process.

Heritage New Zealand Pouhere Taonga employs an independent valuer to revalue Heritage New Zealand Pouhere Taonga's property portfolio in line with the Crown's accounting policies. Land and buildings are revalued every three years to ensure that the carrying amount does not differ materially from fair value. The last valuation was performed to June 2018. In the intervening years, enquiries were made of professional valuers to establish if there were any factors that may have given rise to significant changes in valuations. Management

has determined there has been no material change in value at 30 June 2020, based on an intervening year assessment of property values, performed by Aon Valuation Services.

The valuations seek to maximise the use of relevant observable inputs and minimise the use of unobservable inputs in establishing fair value of land and buildings. In the instances where the valuer deems there to be an active and liquid market for an asset, and comparable rental and sales evidence is deemed sufficient to reliably measure the fair value of the asset, the valuer utilises either the Capitalised Income and/or the Direct Comparison approach to valuation. However, the majority of the Heritage New Zealand Pouhere Taonga portfolio comprises properties for which there is an absence of market transactions, and the lack of a potential occupant or buyer market. For the most part, these properties have restrictive zoning and/or are subject to Category 1 heritage classification, thereby restricting the current and future potential uses or development of the property. In accordance with the Valuation Guidance for Cultural and Heritage Assets prepared by the Treasury Accounting Policy Team, Depreciated Replacement Cost (Summation Approach) has been deemed the most appropriate basis for determination of fair value, as fair value of the asset is not able to be reliably determined using market-based evidence due to the specialised or unique nature of the asset. Where possible, Aon Valuations Services

<sup>36</sup> Includes Intangible assets of \$nil book value (2019: \$nil).

has sought to maximise relevant market-based inputs in the valuation of these assets, by researching sales of surrounding land parcels (and making appropriate adjustments for the specific characteristics of the subject land), together with applying market-based depreciation rates to the physical improvement's replacement value.

Where land has a designation, restrictive zoning or covenant, Aon Valuation Services has adopted an 'Across the Fence Approach' to valuing the restrictive land. The Across the Fence Approach is where the zoning and highest and best use of land immediately surrounding the subject site is considered, and an allowance or discount is applied to the subject for the restrictions on use or future development.

Other key assumptions inherent in the valuation are the estimated construction costs and useful lives that are used to calculate the replacement cost of buildings as part of the depreciated replacement cost calculations.

The construction rates have been based on QV Costbuilder publication effective 1 April 2018, historical construction costs for the subject assets, together with Aon's in-house cost database. Estimated total lives and remaining useful lives for assets are based on physical inspection and observation by the valuer, and consultation with Heritage New Zealand Pouhere Taonga employees.

Heritage collections and objects are by nature specialised and are managed by Heritage New Zealand Pouhere Taonga in accordance with its general statement of policy and as required by the Heritage New Zealand Pouhere Taonga Act. These items are revalued and measured on a fair market or replacement value but are not depreciated. The latest valuation as at 30 June 2020, part of a four-year rolling cycle, was conducted by registered valuers specialising in art and objects.

Heritage New Zealand Pouhere Taonga accounts for revaluations of property, plant and equipment on a class of asset basis. The results of revaluing are credited or debited to an asset revaluation and recognised as other comprehensive revenue and expense. Where this results in a debit balance in the asset revaluation reserve, this balance is expensed. Any subsequent increase on revaluation that offsets a previous decrease in value is recognised as part of the net surplus for the year, up to the amount previously expensed, and then credited to the revaluation reserve for that class of asset and shown as part of other comprehensive revenue and expense.

## Additions

The cost of property, plant and equipment is recognised as an asset when it is probable that associated future economic benefits or service potential will flow to Heritage New Zealand Pouhere Taonga and the cost can be measured reliably.

## Subsequent costs

Subsequent costs incurred by Heritage New Zealand Pouhere Taonga to restore property and plant to their original condition are capitalised.

Expenditure to maintain these assets once renovation is complete is recognised in net surplus when incurred.

## Disposals

Gains and losses on disposals are determined by comparing the proceeds with the carrying amount of the asset. Gains and losses on disposal are included in the net surplus for the year. When revalued assets are sold, the amounts included in the revaluation reserves in respect of those assets are transferred to accumulated funds.

## Depreciation

Depreciation is provided on a straight-line basis on all property, plant and equipment (other than land, heritage artefacts and library), at a rate that will write off the cost (or valuation) of the assets to their estimated residual value over their useful lives.

The useful lives and associated depreciation rates of major classes of assets have been estimated as follows. Heritage buildings owned, vested or managed by Heritage New Zealand Pouhere Taonga are depreciated in accordance with PBE IPSAS 17.

Buildings	100 years
Land Development	7-15 years
Plant and Equipment	3-10 years
Displays & Interpretation	10 years
Other Assets	5 years

The residual value and useful life of an asset is reviewed, and adjusted, if applicable, at each financial year-end.

## Impairment

Property, plant and equipment and intangible assets that have a finite useful life are reviewed for impairment whenever events or changes in circumstances indicate that the carrying amount may not be recoverable. The recoverable amount is the higher of an asset's fair value less costs to sell and value in use. For assets not carried at a revalued amount, the total impairment loss is recognised in the net surplus or deficit for the year.

If an asset's carrying amount exceeds its recoverable amount, the carrying amount is written down to the recoverable amount and an impairment loss is recognised. For revalued assets the impairment loss is recognised against the revaluation reserve for that class of asset. Where that results in a debit balance in the revaluation reserve, the balance is recognised in the net surplus or deficit for the year.

Value in use is depreciated replacement cost for an asset where the future economic benefits or service potential of the asset are not primarily dependent on the asset's ability to generate net cash inflows and where Heritage New Zealand Pouhere Taonga would, if deprived of the asset, replace its remaining future economic benefits or service potential.

### 13. PAYABLES

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
<b>PAYABLES AND DEFERRED REVENUE UNDER EXCHANGE TRANSACTIONS</b>		
Creditors	610	407
Income in advance	274	226
Accrued expenses	1,254	727
<b>TOTAL PAYABLES AND DEFERRED REVENUE UNDER EXCHANGE TRANSACTIONS</b>	<b>2,138</b>	<b>1,360</b>
<b>PAYABLES UNDER NON-EXCHANGE TRANSACTIONS</b>		
Taxes payable (GST & PAYE)	386	99
Grants payable	2,077	1,891
<b>TOTAL PAYABLES UNDER NON-EXCHANGE TRANSACTIONS</b>	<b>2,463</b>	<b>1,990</b>

Short-term payables are recorded at the amount payable.

### 14. INCENTIVE FUND AND OTHER GRANTS

<b>INCENTIVE FUND</b>		
	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
Opening balance	1,126	1,290
Additional accruals made	860	807
Amounts used	(488)	(639)
Unused amounts returned to fund	(66)	(332)
<b>CLOSING BALANCE</b>	<b>1,432</b>	<b>1,126</b>
<b>OTHER GRANTS (CANTERBURY EARTHQUAKE HERITAGE BUILDINGS TRUST)</b>		
Opening balance	765	951
Additional accruals made	183	132
Amounts used	(123)	(286)
Unused amounts returned to fund	(180)	(32)
<b>CLOSING BALANCE</b>	<b>645</b>	<b>765</b>

# NOTES TO THE FINANCIAL STATEMENTS

Incentive Fund and other grants awarded by Heritage New Zealand Pouhere Taonga and its subsidiary are discretionary grants. Discretionary grants are those grants where Heritage New Zealand Pouhere Taonga has no obligation to award on receipt of the grant application.

Grants are approved subject to conditions and uplifted only when those conditions have been satisfied. Approved grants are recognised as expenditure and held as an expense provision until they are lifted by the grantee. Where there is doubt that the conditions of a grant will be met, the provision will be reversed until there is confidence that the terms of the grant are likely to be satisfied. If it is determined that all or part of a grant will not be uplifted, the grant is returned to the fund for redistribution.

## 15. EMPLOYEE ENTITLEMENTS

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
<b>Current employee entitlements</b>		
Accrued salaries and wages <sup>37</sup>	368	298
Annual leave	748	565
Sick leave	46	33
Long service leave provision	30	25
<b>TOTAL CURRENT EMPLOYEE ENTITLEMENTS</b>	<b>1,192</b>	<b>921</b>
Non-current long service leave provision	112	97
<b>TOTAL EMPLOYEE ENTITLEMENTS</b>	<b>1,304</b>	<b>1,018</b>

### Short-term employee entitlements

Employee entitlements that Heritage New Zealand Pouhere Taonga expects to be settled within 12 months of balance date are measured at undiscounted nominal values based on accrued entitlements at current rates of pay.

These include salaries and wages accrued up to balance date, annual leave earned but not yet taken at balance date, retiring and long service leave entitlements expected to be settled within 12 months and sick leave. Heritage New Zealand Pouhere Taonga also recognises a liability and an expense for bonuses where it is contractually obliged to pay them, or where there is a past practice that has created a constructive obligation.

### Long-term employee entitlements

Entitlements that are payable beyond 12 months, such as long service leave and retirement leave, have been calculated on an actuarial basis. The calculations are based on the likely future entitlements accruing to staff, based on years of service, years to entitlement, the likelihood that staff will reach the point of entitlement and contractual entitlement information.

The value of the long service leave obligations depends on a number of factors that are determined on an actuarial basis using a number of assumptions. Due to the small size of the provision, no salary inflation factor has been allowed.

## 16. KEY MANAGEMENT PERSONNEL

Key management personnel compensation	Head Count 2020	Group Actual 2020	Head Count 2019	Group Actual 2019
		\$000s		\$000s
Board and Māori Heritage Council	12	138	12	135
Leadership Team	13	1,945	13	1,934
<b>TOTAL KEY MANAGEMENT PERSONNEL REMUNERATION</b>	<b>25</b>	<b>2,083</b>	<b>25</b>	<b>2,069</b>

Key management personnel at 30 June 2020 comprises all Board members, Māori Heritage Council members, the Chief Executive and the 13 members of the Leadership Team.

These figures include any post-employment, long-term or termination benefits provided to key management personnel.

<sup>37</sup> Includes PAYE and other deductions due to the Inland Revenue.



## 17. BOARD AND MĀORI HERITAGE COUNCIL MEMBER REMUNERATION

	2020 \$000s	2019 \$000s
<b>BOARD</b>		
The Hon. Marian Hobbs, Chair	27	-
The Rt. Hon. W Creech, Chair	-	27
Tā John Clarke KNZM CNZM, Chair	13	13
Ms Mary Neazor	13	13
The Hon. Sir Pita Sharples KNZM CBE PhD	13	13
Ms Kim Ngarimu	13	13
Mr Bryce Barnett MNZM	13	13
Mr David Nichol	13	15
Mr Chris Cochran MNZM	13	13
<b>TOTAL BOARD REMUNERATION</b>	<b>118</b>	<b>118</b>

	2020 \$000s	2019 \$000s
<b>MĀORI HERITAGE COUNCIL</b>		
Tā John Clarke KNZM CNZM, Chair	3	3
Kahurangi Rangimarie Naida Glavish DNZM ONZM	3	-
The Hon. Sir Pita Sharples KNZM CBE PhD	-	-
Ms Kim Ngarimu	2	3
Mr Patrick McGarvey	2	1
Mr Paul White	3	3
Mr Chris Cochran MNZM	3	3
Ms Rebecca (Liz) Mellish MNZM	4	4
<b>TOTAL MĀORI HERITAGE COUNCIL REMUNERATION</b>	<b>20</b>	<b>17</b>
<b>TOTAL BOARD AND MĀORI HERITAGE COUNCIL REMUNERATION</b>	<b>138</b>	<b>135</b>

# NOTES TO THE FINANCIAL STATEMENTS

Payments of \$5,800 were made to committee members who were not Board members during the financial year (2019: \$6,500). These committee members are appointed by the Board.

No Board members received compensation or other benefits in relation to cessation (2019: \$nil).

Heritage New Zealand Pouhere Taonga has effected Directors and Officers Liability and Professional Indemnity Insurance cover during the financial year in respect of the liability or costs of Board members and employees.

## 18. RELATED PARTY TRANSACTIONS

Heritage New Zealand Pouhere Taonga is a wholly-owned entity of the Crown. The Government significantly influences the role of Heritage New Zealand Pouhere Taonga in addition to being its major source of revenue.

Heritage New Zealand Pouhere Taonga enters into transactions with entities that are under common control of the Crown. These include government departments, state-owned enterprises and other Crown entities. Those transactions that occur within a normal supplier or client relationship, on terms and conditions no more or less favourable than those which it is reasonable to expect Heritage New Zealand Pouhere Taonga would have adopted if dealing with that entity at arm's length in the same circumstances, have not been disclosed as related party transactions.

However, certain transactions with these entities may not be transacted at an arm's length basis. Such transactions include the 2019 transfer of the Taupo (Tapuaeharuru) Courthouse and Magazine Historic Reserve to Ngati Tuwharetoa as part of a Treaty settlement.

There were close family members of key management personnel contracted by Heritage New Zealand Pouhere Taonga during the 2020 year. Payments to those people totalled \$20,010 (2019: \$41,066).

There are no other transactions carried out with related parties other than those described above.

## 19. CONTINGENCIES

Contingent liabilities and assets are disclosed at the point at which the contingency is evident.

As at 30 June 2020, potential liabilities resulting from heritage covenants previously negotiated are estimated to be \$20,000 (June 2019: \$20,000).

The Canterbury Earthquake Heritage Buildings Trust has contingent liabilities totalling \$169,000 (2019: \$180,000). These are for grants awarded where there is uncertainty as to whether the terms of the grant will be met by the recipient.

There are no other contingent liabilities.

## 20. EVENTS AFTER BALANCE DATE

There were no events after balance date.

## 21. FINANCIAL INSTRUMENTS

Heritage New Zealand Pouhere Taonga is party to financial instruments as part of its everyday operations. These financial instruments include bank accounts, short-term deposits, debtors and creditors. Revenues and expenses in relation to all financial instruments are recognised in the Statement of Comprehensive Revenue and Expense. All financial instruments are recognised in the Statement of Financial Position.

### CARRYING AMOUNTS OF FINANCIAL INSTRUMENTS BY CATEGORY

	Group Actual 2020	Group Actual 2019
	\$000s	\$000s
<b>LOANS AND RECEIVABLES</b>		
Cash and cash equivalents	10,235	2,320
Debtors and other receivables	98	119
Term deposits	4,760	12,940
<b>TOTAL LOANS AND RECEIVABLES</b>	<b>15,093</b>	<b>15,379</b>
<b>FINANCIAL LIABILITIES MEASURED AT AMORTISED COST</b>		
Payables	1,864	1,134
Grants payable	2,077	1,891
Employee entitlements	1,192	921
<b>TOTAL FINANCIAL LIABILITIES MEASURED AT AMORTISED COST</b>	<b>5,133</b>	<b>3,946</b>

## 22. FINANCIAL INSTRUMENT RISKS

Heritage New Zealand Pouhere Taonga's activities expose it to a variety of financial instrument risks, including market risk and credit risk. Heritage New Zealand Pouhere Taonga has a series of policies to manage the risks associated with financial instruments and seeks to minimise exposure from financial instruments. These policies do not permit transactions of a speculative nature.

### Fair value interest rate risk

Fair value interest rate risk is the risk that the value of a financial instrument will fluctuate due to changes in market interest rates. Heritage New Zealand Pouhere Taonga's exposure is limited to its bank deposits which are held at fixed rates of interest.

### Credit risk

Credit risk is the risk that a third party will default on its obligations to Heritage New Zealand Pouhere Taonga, causing Heritage New Zealand Pouhere Taonga to incur a loss.

Due to the timing of its cash inflows and outflows, Heritage New Zealand Pouhere Taonga invests surplus cash with registered banks.

Heritage New Zealand Pouhere Taonga's maximum credit exposure for each class of financial instrument is represented by the total carrying amount of cash and cash equivalents (Note 9) and net debtors (Note 10). There is no collateral held as security against these financial instruments, including those instruments that are overdue or impaired.

Heritage New Zealand Pouhere Taonga has no significant concentrations of credit risk, as it has a small number of credit customers and only invests funds with registered banks with specified Standard and Poor's credit ratings.

## 23. COVID-19

The financial effect of Covid-19 was mainly felt at our properties where visitor revenue from tours, cafés and merchandise was severely reduced in the last quarter due to the effect of international and local travel restrictions. These losses were substantially offset by savings in merchandise, travel and marketing costs.

Covid-19 restrictions significantly affected tourism and hospitality, resulting in the loss of our previous lessee of the Melanesian Mission and restaurant in Auckland. Negotiations are underway with a new lessee but lease income will be lower given the current market. As a result, management considered this asset to be impaired and Aon Valuations was engaged to perform an updated valuation. The effect of the valuation was to reduce the value of this property by approximately \$1.7 million.

The effect of Covid-19 will continue in 2020-21 as the return of overseas visitors in the next six months looks unlikely. However, in the June Budget, the Crown allocated an additional \$5.4 million to retain core capability. As a result, management are confident that Heritage New Zealand Pouhere Taonga will continue to be a going concern and meet its cash flow requirements in the foreseeable future.

## 24. EXPLANATION OF MAJOR VARIANCES AGAINST BUDGET

The overall net deficit for the year ended 30 June 2020 was \$59,000 against a budgeted deficit of \$2.3 million. Significant variances are as follows.

Crown revenue was \$3.1 million higher than budget due to additional funding received to retain core capability.

Property income was significantly lower than budget due to decreased domestic and international travellers as a result of Covid-19.

Membership revenue was \$0.3 million lower than budgeted due to the loss of overseas members. This followed a strategic increase in overseas member fees to address high servicing costs and to discourage overseas residents from taking advantage of our reciprocal membership arrangements at the expense of their own heritage organisations.

Personnel costs were \$0.4 million under budget as a result of vacancies in new and existing positions. These savings were partly offset by an increase in the annual leave provision as fewer staff took leave over the lockdown period.

The Melanesian Mission was revalued at June to quantify the level of impairment resulting from lower lease income as a result of Covid-19. The resulting write-down of approximately \$1.7 million included an impairment of \$1.2 million and is discussed further in Note 23.

Insurance costs for properties rose by \$0.4 million during the year due to further increases in earthquake premiums for our properties. This additional cost was covered by reductions in properties' maintenance costs.

Information, technology and communication costs were \$0.1 million over budget as a result of the server transformation to cloud services, and outsourcing support. Technology costs were also exacerbated by the extra support needed during the transition to working from home. These costs were largely offset by a reduction in the cost of in-house technology services.

Incentive Fund grants were \$80,000 over budget due to the allocation of additional grants from funds returned in 2019.

The marketing cost was \$0.3 million lower than budget because of delays in the roll out of the Tohu Whenua (landmarks that tell our stories) programme while a new strategy involving a wider group of government departments was developed.

Cash and cash equivalents are a combined \$8 million ahead of budget, due to additional Crown funding received at the end of June and a short delay in reinvesting matured funds. \$10.5 million was invested in term deposits at the beginning of July 2020.

Prepayments are \$0.8 million lower than last year as the annual insurance renewal was not invoiced until July 2020.

During the year, the Crown increased its equity interest in Heritage New Zealand Pouhere Taonga by \$4.55 million to provide capital funding for the purchase and repurposing of Kate Sheppard House in Christchurch.

## INDEPENDENT AUDITOR'S REPORT

TO THE READERS OF HERITAGE NEW ZEALAND POUHERE TAONGA'S GROUP FINANCIAL STATEMENTS AND SERVICE PERFORMANCE INFORMATION FOR THE YEAR ENDED 30 JUNE 2020

The Auditor-General is the auditor of Heritage New Zealand Pouhere Taonga Group (the Group). The Auditor-General has appointed me, Silvio Bruinsma, using the staff and resources of Deloitte Limited, to carry out the audit of the financial statements and the statement of service performance, of the Group on his behalf.

### Opinion

We have audited:

- the financial statements of the Group on pages 27 to 49, that comprise the statement of financial position as at 30 June 2020, the statement of comprehensive revenue and expenses, statement of changes in equity and statement of cash flows for the year ended on that date and the notes to the financial statements including a summary of significant accounting policies and other explanatory information; and
- the service performance information of the Group on pages 10 to 26.

In our opinion:

- the financial statements of the Group on pages 27 to 49:
  - present fairly, in all material respects:
    - its financial position as at 30 June 2020; and
    - its financial performance and cash flows for the year then ended; and
  - comply with generally accepted accounting practice in New Zealand in accordance with Public Benefit Entity Standards Reduced Disclosure Regime; and
- the statement of service performance on pages 10 to 26:
  - presents fairly, in all material respects, the Group's performance for the year ended 30 June 2020, including:
    - for each class of reportable outputs:
      - its standards of delivery performance achieved as compared with forecasts included in the statement of performance expectations for the financial year; and
      - its actual revenue and output expenses as compared with the forecasts included in the statement of performance expectations for the financial year; and
  - complies with generally accepted accounting practice in New Zealand.

Our audit was completed on 17 September 2020. This is the date at which our opinion is expressed.

The basis for our opinion is explained below. In addition, we outline the responsibilities of the Board and our responsibilities relating to the financial statements and the statement of service performance, we comment on other information, and we explain our independence.

### Impact of Covid-19

Without modifying our opinion, we draw attention to the disclosures about the impact of Covid-19 on the Group as set out in Note 23 to the financial statements.

## **Basis for our opinion**

We carried out our audit in accordance with the Auditor-General's Auditing Standards, which incorporate the Professional and Ethical Standards and the International Standards on Auditing (New Zealand) issued by the New Zealand Auditing and Assurance Standards Board. Our responsibilities under those standards are further described in the Responsibilities of the auditor section of our report.

We have fulfilled our responsibilities in accordance with the Auditor-General's Auditing Standards.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

## **Responsibilities of the Board for the financial statements and the statement of service performance**

The Board is responsible on behalf of the Group for preparing financial statements and performance information that are fairly presented and comply with generally accepted accounting practice in New Zealand. The Board is responsible for such internal control as they determine as necessary to enable them to prepare financial statements and performance information that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements and the performance information, the Board is responsible on behalf of the Group for assessing the Group's ability to continue as a going concern. The Board is also responsible for disclosing, as applicable, matters related to going concern and using the going concern basis of accounting, unless there is an intention to merge or to terminate the activities of the Group, or there is no realistic alternative but to do so.

The Board's responsibilities arise from the Crown Entities Act 2004.

## **Responsibilities of the auditor for the audit of the financial statements and the performance information**

Our objectives are to obtain reasonable assurance about whether the financial statements and the statement of service performance, as a whole, are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion.

Reasonable assurance is a high level of assurance, but is not a guarantee that an audit carried out in accordance with the Auditor-General's Auditing Standards will always detect a material misstatement when it exists. Misstatements are differences or omissions of amounts or disclosures, and can arise from fraud or error. Misstatements are considered material if, individually or in the aggregate, they could reasonably be expected to influence the decisions of readers, taken on the basis of these financial statements and the statement of service performance.

For the budget information reported in the financial statements and the performance information, our procedures were limited to checking that the information agreed to the Group's statement of performance expectations.

We did not evaluate the security and controls over the electronic publication of the financial statements and the statement of service performance.

As part of an audit in accordance with the Auditor-General's Auditing Standards, we exercise professional judgement and maintain professional scepticism throughout the audit. Also:

- We identify and assess the risks of material misstatement of the financial statements and the statement of service performance, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- We obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Group's internal control.
- We evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the Board.
- We evaluate the appropriateness of the reported performance information within the Group's framework for reporting its performance.
- We conclude on the appropriateness of the use of the going concern basis of accounting by the Board and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Group's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements and the performance information or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Group to cease to continue as a going concern.
- We evaluate the overall presentation, structure and content of the financial statements and the performance information, including the disclosures, and whether the financial statements and the performance information represent the underlying transactions and events in a manner that achieves fair presentation.
- We obtain sufficient appropriate audit evidence regarding the financial statements and the performance information of the entities or business activities within the Group to express an opinion on the consolidated financial statements and the consolidated statement of service performance. We are responsible for the direction, supervision and performance of the Group audit. We remain solely responsible for our audit opinion.

We communicate with the Board regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Our responsibilities arise from the Public Audit Act 2001.

## Other information

The Board is responsible for the other information. The other information comprises the information included on pages 2 to 9, but does not include the financial statements and the statement of service performance, and our auditor's report thereon.



Our opinion on the financial statements and the statement of service performance does not cover the other information and we do not express any form of audit opinion or assurance conclusion thereon.

In connection with our audit of the financial statements and the statement of service performance, our responsibility is to read the other information. In doing so, we consider whether the other information is materially inconsistent with the financial statements and the statement of service performance or our knowledge obtained in the audit, or otherwise appears to be materially misstated. If, based on our work, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

## **Independence**

We are independent of the Group in accordance with the independence requirements of the Auditor-General's Auditing Standards, which incorporate the independence requirements of Professional and Ethical Standard 1: *International Code of Ethics for Assurance Practitioners* issued by the New Zealand Auditing and Assurance Standards Board.

Other than the audit, we have no relationship with or interests in the Group.



**SILVIO BRUINSMA**  
**For Deloitte Limited**

On behalf of the Auditor-General  
Wellington, New Zealand

# TE POUHERE TAONGA HERITAGE NEW ZEALAND

## (44 NGĀ WHARE ME NGĀ WHENUA)

### E PURITIA ANA

(17 NGĀ WHARE ME NGĀ WHENUA )

Te Whare o Alberton

Ngā Maioro o ngā Hōia Pākehā i Alexandra (Pirongia)

Te Whare o Antrim

Te Whare Parakimete o Bedggood

Te Mira a Clark

Ngā Whare Noho o Chevening

Te Whare o Clendon

Te Whare Moroiti o Hurworth

Te Whare o Kate Sheppard

Te Pūtahi Mīhana (Te Whare o Kemp)

Te Pāmu o Ruatuna

Te Whare o te Kaunihera o Te Porowini o Murihiku

Te Pātaka Kōhatu, Kerikeri

Te Mīhana o Waimate

Te Kura Keri Maina o Hauraki

Te Pae o te Teihana Poi Wā

Ngā Whare o Tōtara

### E PURITIA TAHITIA ANA

(2 NGĀ WHARE ME NGĀ WHENUA )

Te Whare o Highwic (e puritia tahitia ana me Te Kaunihera o Tāmaki Makaurau)

Te Mīhana o Merenihia (e puritia tahitia ana me te Melanesian Mission Trust)

### E RĪHITIA ANA

(2 NGĀ WHARE ME NGĀ WHENUA )

Te Whare Moroiti o Ewelme

Te Mīhana o Māngungu

### NGĀ PUNANGA TAONGA TŪMATAITI

(4 NGĀ WHARE ME NGĀ WHENUA )

Te Tāwharau Toka o Craigmore

Te Pae Toi Toka o Manunui

(i mōhiotia ko Frenchman's Gully Rock Shelter i mua)

The Cuddy

The Levels

### NGĀ PUNANGA TAONGA

(16 NGĀ WHARE ME NGĀ WHENUA )

Te Whare Moroiti o Coton

Ngā Horonga Whare o Edmonds

Te Whare Rama Kaipuke o Te Kūrae o te Raki o Kaipara

Ngā Whare Pāmu o Matanaka

Ngā Whare Kāwanatanga o Mua

Old St Paul's

Te Poutāpeta o Ophir

Te Whare Rama Kaipuke o Te Raeakiaki (Pencarrow Head)

Te Mīhana o Pompallier

Te Whare Moroiti o te Riu o Rai

Te Tūwatawata o Rūnanga

Te Pae o te Whare o Seddon

Ngā Maioro o ngā Hōia Pākehā i Te Pōrere

Te Rerenga Mira o Tikirere

Te Whare o Turnbull

Te Whare Hōia o Ōrongomai

### PUNANGA MĀORI

(1 TE WHENUA)

Ōpōtaka Pā

### NGĀ PAE NEKE ATU I TE KOTAHI TE MOMO

(2 NGĀ WHARE ME NGĀ WHENUA )

Te Whare o Fyffe

(e puritia tahitia ana, e rīhitia tahitia ana mai i te Kaunihera a-Rohe o Kaikōura)

Ngā Whare Pūhanga o Hayes

(he wāhi e purititia ana, he wāhi he Punanga Taonga)

# HERITAGE NEW ZEALAND POUHERE TAONGA

## HERITAGE PROPERTY PORTFOLIO

(44 PROPERTIES)

### OWNED

(17 PROPERTIES)

Alberton  
Alexandra (Pirongia) Redoubt  
Antrim House  
Bedggood Blacksmith Building  
Clark's Mill  
Chevening Flats  
Clendon House  
Hurworth Cottage  
Kate Sheppard House  
Kerikeri Mission House (Kemp House)  
Ruatuna Farm  
Southland Provincial Council Building  
Stone Store, Kerikeri  
Te Waimate Mission  
Thames School of Mines  
Timeball Station Site  
Totara Estate

### CO-OWNED

(2 PROPERTIES)

Highwic (with Auckland City Council)  
Melanesian Mission (with the Melanesian Mission Trust)

### LEASED (2 PROPERTIES)

Ewelme Cottage  
Māngungu Mission

### PRIVATE HISTORIC RESERVE

(4 PROPERTIES)

Craigmore Rock Shelter  
Te Manunui Rock Art Site (formerly Frenchman's Gully Rock Shelter)  
The Cuddy  
The Levels

### HISTORIC RESERVE

(16 PROPERTIES)

Cotons' Cottage  
Edmonds Ruins  
Kaipara North Head Lighthouse  
Matanaka Farm Buildings  
Old Government Buildings  
Old St Paul's  
Ophir Post Office  
Pencarrow Head Lighthouse  
Pompallier Mission  
Rai Valley Cottage  
Rūnanga Stockade  
Seddon House Site  
Te Pōrere Redoubt (Lower Redoubt)  
Tikirere Mill Race  
Turnbull House  
Upper Hutt Blockhouse

### MĀORI RESERVE

(1 PROPERTY)

Ōpōtaka Pā

### SITES WITH MORE THAN ONE STATUS (2 PROPERTIES)

Fyffe House  
(part-owned by Heritage New Zealand Pouhere Taonga and part-leased from Kaikōura District Council)  
Hayes Engineering Works  
(part-owned by Heritage New Zealand Pouhere Taonga and part Historic Reserve)





**Te Whare o Antrim**

Pouaka Poutāpeta 2629,  
Te Whanganui-a-Tara 6140  
Waea 04 472 4341

**Antrim House**

63 Boulcott Street, Wellington  
PO Box 2629, Wellington 6140  
Phone 04 472 4341  
information@heritage.org.nz

**Te Tari Takiwā o Te Tai Tokerau**

Pouaka Poutāpeta 836,  
Kerikeri 0245  
Waea 09 407 0470

**Northland Area Office**

PO Box 836, Kerikeri 0245  
Phone 09 407 0470  
infonorthland@heritage.org.nz

**Te Tari Takiwā o Te Raki**

Pouaka Poutāpeta 105-291,  
Tāmakimakaurau 1143  
Waea 09 307 9920

**Northern Regional Office**

PO Box 105-291, Auckland 1143  
Phone 09 307 9920  
infonorthern@heritage.org.nz

**Te Tari Takiwā o Te Raki Taha Whakararo**

Pouaka Poutāpeta 13339,  
Tauranga 3141  
Waea 07 577 4530

**Lower Northern Area Office**

PO Box 13339, Tauranga 3141  
Phone 07 577 4530  
infoalternorthern@heritage.org.nz

**Te Tari Takiwā o Te Pūhahi a Māui**

Pouaka Poutāpeta 2629,  
Te Whanganui-a-Tara 6140  
Waea 04 494 8320

**Central Regional Office**

PO Box 2629, Wellington 6140  
Phone 04 494 8320  
infocentral@heritage.org.nz

**Te Tari Takiwā o Te Tonga**

Pouaka Poutāpeta 4403,  
Ōtautahi 8140  
Waea 03 363 1880

**Southern Regional Office**

PO Box 4403, Christchurch 8140  
Phone 03 363 1880  
infosouthern@heritage.org.nz

**Te Tari Takiwā o Ōtago me Murihiku**

Pouaka Poutāpeta 5467,  
Ōtepoti 9058  
Waea 03 477 9871

**Ōtago/Southland Area Office**

PO Box 5467, Dunedin 9058  
Phone 03 477 9871  
infodeepsouth@heritage.org.nz

FREEPHONE 0800 HERITAGE

WWW.HERITAGE.ORG.NZ

He mea tautoko nā te Kāwanatanga o Aotearoa mā roto i te  
Supported by the New Zealand Government through

